



Park District Board of Commissioners Regular Meeting Minutes January 20, 2011

- Call to Order: President Sullivan called the meeting to order at 7:30 PM.
- Commissioners Present: Walkup, Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan
- Legal Counsel: Jim Rock, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.
- Staff: Jason Herbster, Debra Oldham, Ann Viger, Dennis Jahnke, Anne Sandor
- Citizens: Jim Sabo and Rick Reilly, Crystal Lake Babe Ruth Baseball League, Inc.
- Pledge of Allegiance: The Pledge of Allegiance was recited.
- Approval of Agenda: Commissioner Zellmann moved to approve the agenda as presented.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0
- Approval of Minutes:
A. December 16, 2010
Regular Meeting: Commissioner Anderson moved to approve the minutes of the December 16, 2010, Regular Meeting, as presented.
Seconded by Commissioner Sexton.
Roll Call:
Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0
- B. January 6, 2011
Workshop Meeting: Director Herbster reported that roll call correction had been made to the minutes of January 6, 2011 Workshop meeting.
Commissioner Gallagher moved to approve the minutes of the January 6, 2011 Workshop Meeting, as corrected.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0
- Approval of Voucher List: Commissioner Gallagher moved to approve the balance of the vouchers for the month ending December 31, 2010, in the amount of \$254,900.01.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 7 (Walkup, Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan)
Nays: 0
- Approval of Interim Voucher List: Commissioner Gallagher moved to approve the interim vouchers for the month of January 2011, in the amount of \$192,933.10.
Seconded by Commissioner Zellmann.
Roll Call:

Treasurer's Report:	<p>Ayes: 7 (Collins, Zellmann, Sexton, Gallagher, Anderson, Walkup, Sullivan) Nays: 0</p> <p>Commissioner Gallagher moved to approve the Treasurer's Report of December 31, 2010, with a total fund balance of \$9,463,751.51. Seconded by Commissioner Anderson. Roll Call: Ayes: 7 (Zellmann, Sexton, Gallagher, Anderson, Walkup, Collins, Sullivan) Nays: 0</p>
Matters from the Public:	None.
Committee Reports:	None.
Unfinished Business:	None.
Consent Agenda:	
A. Cystic Fibrosis Foundation Event Request	<p>Commissioner Gallagher moved to approve consent agenda items A. Cystic Fibrosis Foundation Event request, B. NAMI of McHenry County Event request, C. Chicago Orienteering request, D. Crystal Lake Babe Ruth Mixer request and E. Crystal Lake Babe Ruth Raffle request, as presented. Seconded by Commissioner Collins. Roll Call: Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan) Nays: 0</p>
B. NAMI of McHenry County Event Request	
C. Chicago Orienteering Club Request	
D. Crystal Lake Babe Ruth Mixer Request	
E. Crystal Lake Babe Ruth Raffle Request	
New Business:	
A. Abatement Ordinance 10-11-9 Abating Bonds:	<p>Commissioner Anderson moved to adopt Ordinance 10-11-9, an ordinance abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Bonds (Alternative Revenue Source), Series 2006B of the Crystal Lake Park District, McHenry County, Illinois. Seconded by Commissioner Walkup. Roll Call: Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan) Nays: 0</p>
B. Abatement Ordinance 10-11-10 Abating Bonds:	<p>Commissioner Anderson moved to adopt Ordinance 10-11-10, an ordinance abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Bonds (Alternative Revenue Source), Series 2008B of the Crystal Lake Park District, McHenry County, Illinois. Seconded by Commissioner Gallagher. Roll Call: Ayes: 7 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sexton, Sullivan) Nays: 0</p>
C. Utility Tractor Purchase Request:	<p>Commissioner Zellmann moved to approve the purchase of a 2010 Kubota Model 5240 utility tractor from Reinders, Inc., for \$22,940.00. Seconded by Commissioner Gallagher. Roll Call: Ayes: 7 (Anderson, Walkup, Collins, Zellmann, Sexton, Gallagher, Sullivan) Nays: 0</p>

D. Sign Approval
–Main Beach

Commissioner Zellmann moved to approve the construction of a new sign for the Main Beach parking lot entrance by Hughes and Sons Signs, Inc., n the amount of \$8,100.

Seconded by Commissioner Walkup.

Roll Call:

Ayes: 7 (Walkup, Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan)

Nays: 0

E. Fireworks Display
Discussion:

Commissioner Zellmann moved to approve a contribution and the placement of \$5,000.00 in the 2011-2012 annual operating budgets for the July 4, 2011 community fireworks display on Crystal Lake.

Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 7 (Collins, Zellmann, Sexton, Gallagher, Anderson, Walkup, Sullivan)

Nays: 0

Reports to the Board:

A. Legal Counsel:

B. Executive Director:

Director Herbster reported that the IAPD/IPRA Conference will be held Thursday-Saturday, January 27-29, 2011.

C. Parks:

Commissioner Walkup commented that the Chicago Tribune posted an article on toxic based pavement sealants. He requested a report on asphalt.

D. Recreation:

Nothing to add.

E. Business Manager:

Commissioner Anderson suggested looking into issuing debt certificates for affiliate groups to help save on loan costs of their structures on park district property.

F. Planning:

Nothing to add.

G. Racket Club:

Commissioner Sexton commended the Racket Club staff on the Walt Herrick, Sr. Memorial Tournament. It was a great event.

H. Park Police:

Nothing to add.

Matters from the Board:

Commissioner Collins asked for an update on the progress of the Executive Steering Committee, and if the restructuring of the recreation department and salaries were being addressed. Herbster Director Herbster stated that approximately 70% of staff has formed teams and are working on initiatives. Herbster will prepare and present quarterly reports for the Board to review.

Collins asked about the front desk project. Ann Viger, Park Planner, explained that the plan for the project is to clean up the registration desk area. This will be a great improvement to the building.

Commissioner Gallagher asked for an update on the Extended Time program. Jason Herbster, Executive Director, reported that staff is monitoring the attendance which is at 75% capacity, and adjusting staff hours.

Commissioner Sullivan commented on the Local Leaders Meeting scheduled their first meeting in February. Sullivan also commented on the meeting with the American Red Cross regarding emergency shelters and park district facilities.

Commissioner Zellmann asked for an update on committee meetings. The Executive Steering Committee has discussed some options to restructure the Board Committees. Herbster suggested scheduling one Board meeting per month; there be more committee meetings scheduled and reports would be made at the monthly meeting. Commissioner Zellmann stated that the committee reports need to be given in detail and board members need to read the material. Commissioner Gallagher added the Board will need to trust the Committees recommendations. The Park Board agreed to meet monthly. Herbster will prepare the resolution for the next park board meeting.

Committee Meeting Dates: A Recreation Committee meeting is scheduled for Tuesday, January 25, 2011, at 7:45am.

Executive Session:

- A. Litigation 2 (c) 11
- B. Personnel 2 (c) 1
- C. Sale or Lease 2 (c) 6
- D. Land Acquisition / Lease 2 (c) 5
- E. Review of Minutes

Commissioner Collins moved to enter Executive Session at 8:20PM to discuss item D. Land Acquisition/Lease 2 (C) 5.
Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

Departure: Commissioner Anderson left Executive Session at 8:50 PM

Return to Open Session: Commissioner Walkup moved to return to open session at 8:53PM.
Seconded by Commissioner

Roll Call:

Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

Adjourn: Commissioner Gallagher moved to adjourn the meeting at 8:54PM.
Seconded by Commissioner Walkup.

Roll Call:

Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

Approve: _____ Attest: _____
President Secretary