



# Park District Board of Commissioners Workshop Meeting Minutes February 3, 2011

Call to Order: President Sullivan called the meeting to order at 7:30 PM.

Commissioners Present: Commissioners Walkup, Collins, Zellmann, Sexton, Gallagher, Sexton

Commissioners Absent: Commissioners Anderson

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Dennis Jahnke, Ann Viger, Debra Oldham, Walt Herrick, Jack Sebesta, Anne Sandor

Citizens: Larry Wheeler (Resident), Iris Bryan (Town Crier)

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Zellmann moved to approve the agenda as presented. Seconded by Commissioner Walkup.

Roll Call:  
Ayes: 6 (Sexton, Gallagher, Walkup, Collins, Zellmann, Sullivan)  
Nays: 0

Matters from the Public: None.

Committee Reports:  
A. Recreation Committee Meeting  
Minutes January 25, 2011: Nothing to add.

Unfinished Business: None.

Consent Agenda: None.

New Business:  
A. Park Board Meeting  
Ordinance 10-11-5: Commissioner Walkup moved to adopt Ordinance 10-11-5; an ordinance amending Park Board Policy 4.19 Park Board Meetings. Seconded by Commissioner Zellmann.

Commissioner Sullivan explained that the Park Board will conduct business on the 3<sup>rd</sup> Thursday of each month beginning in April 2011. The Park Board will schedule Committee and Special meetings as needed.

Roll Call:  
Ayes: 6 (Walkup, Collins, Zellmann, Sexton, Gallagher, Sullivan)  
Nays: 0

B. Printing Bid Approval  
2011 Summer Brochure: Commissioner Collins moved to accept the bid from KK Stevens of Astoria, Illinois, in the amount of \$13,313.37, for the printing of the 2011 Summer Brochure. Seconded by Commissioner Sexton.

Roll Call:  
Ayes: 6 (Collins, Zellmann, Sexton, Gallagher, Walkup, Sullivan)  
Nays: 0

Commissioner Sexton suggested delivering the brochure to private agencies for more exposure. Jack Sebesta, Superintendent of Recreation commented that the brochure is made available to many local businesses, including physician offices.

Commissioner Gallagher questioned the bid for only one season. Jason Herbster, Executive Director, explained that this company is new to the District; if we are satisfied with the final product, the company will print the remaining brochures.

C. Partial Program/  
Services/Racket Club:  
Fee Schedule 2011-2012

Commissioner Zellmann moved to approve the proposed partial programs and services fees of the Park District and the Racket Club for the 2011-2012 fiscal year, as presented.

Roll Call:

Ayes: 6 (Zellmann, Sexton, Gallagher, Walkup, Collins, Sullivan)

Nays: 0

Commissioner Collins questioned the decrease in memberships at the Racket Club. Walt Herrick, Racket Club Manager, explained that the memberships have been reduced due to the economy, aging population and competition with private sectors.

Matters from the Board:

The Park Board thanked the Parks Department staff for their work during the snow storm.

Commissioner Sexton commented that while he was at the IAPD/IPRA conference he directed a company to contact Dennis Jahnke, Superintendent of Parks regarding options for controlling the goose and seagull problem at the Main Beach.

Commissioner Collins commented on the article regarding coal tar and asphalt seal coating. Ann Viger, Park Planner commented that future bids will prohibit the use of coal tar.

Collins commented that she enjoyed the seminars and luncheon at the IAPD/IPRA Conference.

Collins stated that the Park Board is working on going green to reduce costs and requested that staff to look into setting up meetings including Park Board Meetings, without the use of paper and suggested the use of a power-point presentation.

Committee Meeting Dates:

Finance Committee Meeting: Wednesday, February 9, 2011

Upcoming Meeting Information:

Workshop Meeting Cancelled: Thursday, March 3, 2011.

Budget Meeting Workshop Meeting: Thursday, March 10, 2011, 7:00 pm.

Executive Session:

A. Litigation 2 (c) 11

B. Personnel 2 (c) 1

C. Sale or Lease 2 (c) 6

D. Land Acquisition/Lease 2 (c) 5

E. Review of Minutes

Commissioner Zellmann moved to enter Executive Session at 8:05pm, to discuss item D. Land Acquisition/Lease 2 (c) 5.

Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 6 (Sexton, Gallagher, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Reconvene: Commissioner Gallagher moved to return to open session at 8:15pm.  
Seconded by Commissioner Sexton.  
Roll Call:  
Ayes: 6 (Sexton, Gallagher, Walkup, Collins, Zellmann, Sullivan)  
Nays: 0

Motion: Commissioner Gallagher moved to accept the proposal for Professional  
Traffic Impact Study Engineering Services submitted by Civiltech Engineering, Inc., in the amount  
Potential Center Site: of \$11,815.00.  
Seconded by Commissioner Walkup.  
Roll Call:  
Ayes: 6 (Gallagher, Walkup, Collins, Zellmann, Sexton, Sullivan)  
Nays: 0

Adjourn: Commissioner Gallagher moved to adjourn the meeting at 8:17pm.  
Seconded by Commissioner Sexton.  
Roll Call:  
Ayes: 6 (Sexton, Gallagher, Walkup, Collins, Zellmann, Sullivan)  
Nays: 0

Approve: \_\_\_\_\_ Attest: \_\_\_\_\_  
President Secretary