



Park District Board of Commissioners Regular Meeting Minutes March 17, 2011

Call to Order: President Sullivan called the meeting to order at 7:30 PM.

Commissioners Present: Commissioners Walkup, Collins, Sexton, Gallagher, Sullivan
Commissioners Absent: Commissioners Anderson and Zellmann

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Dennis Jahnke, Ann Viger, Debra Oldham, Jack Sebesta, Anne Sandor

Citizens: Iris Bryan (Town Crier), Larry Wheeler, Richard Passavant (Residents)

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Walkup moved to approve the agenda as presented.
Seconded by Commissioner Sexton.
Roll Call:
Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)
Nays: 0

Approval of Minutes:
A. February 17, 2011
Regular Meeting: Commissioner Gallagher moved to approve the minutes of the February 17, 2011, Regular Meeting, as presented.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)
Nays: 0

B. March 10, 2011
Committee Meeting
of the Whole: Commissioner Sexton moved to approve the minutes of the March, 10 2011, Committee Meeting of the Whole, as presented.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)
Nays: 0

Approval of Voucher List: Commissioner Gallagher moved to approve the balance of the vouchers for the month ending, February 2011, in the amount of \$ 232,613.61.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 5 (Walkup, Collins, Sexton, Gallagher, Sullivan)
Nays: 0

Approval of Interim Voucher List: Commissioner Gallagher moved to approve the interim vouchers for the month of March 2011, in the amount of \$113,393.93.
Seconded by Commissioner Sexton.
Roll Call:
Ayes: 5 (Collins, Sexton, Gallagher, Walkup, Sullivan)
Nays: 0

Treasurer's Report: Commissioner Gallagher moved to approve the Treasurer's Report of February 28, 2011, with a total fund balance of \$8,685,982.26.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)
Nays: 0

Matters from the Public:	None.
Committee Reports:	
A. Recreation Committee Meeting February 22, 2011	Commissioner Sullivan reported that this meeting the committee review a follow-up report of the balance for the 2011 summer program fees.
Presentation:	Gary Schaefer, Hey and Associates presented a power point presentation of the 2011 Lake Management work program for Crystal Lake. A copy of the presentation is attached.
Unfinished Business:	
A. Review: Smoking Policy 613	Commissioner Collins reported that the Safety Committee had discussed revising Park District Smoking Policy 613 to include smoking will not be allowed at Crystal Lake Main Beach and at West Beach.
Consent Agenda:	
A. Misericordia Fundraiser Request: Jelly Belly Days –Lippold Park Friday and Saturday - 30, 2011 April 29 and	Commissioner Gallagher moved to approve consent agenda requests submitted by A. Misericordia, Jelly Belly Days, B. Crystal Lake American Little League Raffle, C. Crystal Lake American Little League Field Conversion, D. Crystal Lake American Little League, Outside Vender, E. Crystal Lake Rowing Club Juniors Scrimmage and F. Andrea Lynn Cancer Fund 5K Run/Walk, as presented. Seconded by Commissioner Collins.
B. Crystal Lake American Little League Request –Raffle Request Lippold Park -Saturday, April 30, 2011	
C. Crystal Lake American Little League Request - Field Project Field Conversion at the Lippold Park Little League Ball Fields	Roll Call: Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan) Nays: 0
D. Crystal Lake American Little League Request - Outside Vendor Outside Vender Concessions – Lippold Park American Little League Concession Stand	
E. Crystal Lake Rowing Request Juniors Scrimmage Main Beach– Saturday, April 16, 2011	
F. Andrea Lynn Cancer Fund Request -5K Run/Walk Request 5K Run/Walk – Lippold Park Sunday, October 16, 2011	
New Business:	
A. Summer T-shirt Bid Results	Director Herbster presented a copy of the bids received for the summer T-shirt order, and reported that Sunburst Sportswear submitted the lowest bid of \$14,012.02. Commissioner Sexton moved to approve the bid submitted by Sunburst Sportswear of Glendale Heights, Illinois, for the summer T-shirt order in the amount of \$14,012.02. Seconded by Commissioner Gallagher. Commissioner Gallagher requested that staff consider local bids if possible. Roll Call: Ayes: 5 (Gallagher, Walkup, Collins, Sexton, Sullivan) Nays: 0
B. Truck Purchase Request:	Commissioner Walkup moved to approve the purchase a 2011 Ford F-350 Dump truck with snowplow and salt spreader, from Morrow Brothers Ford, in the amount of \$44,164.00.

Seconded by Commissioner Gallagher

Roll Call:

Ayes: 5 (Walkup, Collins, Sexton, Gallagher, Sullivan)

Nays: 0

Commissioner Collins requested a vehicle replacement schedule. Dennis Jahnke, Superintendent of Parks, will include the schedule in the next board packet for the Board to review. Director Herbster suggested including a copy of this schedule for future requests for purchase.

Reports to the Board:

A. Legal Counsel:

Nothing to add.

B. Executive Director:

Director Herbster reported that NISRA will be hosting their annual Recognition Night on Friday, April 8, 2011, and the Annual Legislative Conference will be held on Tuesday, May 3, 2011. Herbster asked the Park Board to contact him if they would like to attend these events.

C. Parks:

Dennis Jahnke, Superintendent of Parks, reported that the large oak tree at Main Beach will be removed. It is 80% rotted and is a safety hazard. Staff will review future plans for the park prior to replacing the tree.

D. Recreation:

Nothing to add.

E. Business Manager:

Nothing to add.

F. Planning:

Nothing to add.

G. Racket Club:

Nothing to add.

H. Park Police:

Nothing to add.

Matters from the Board:

Director Herbster distributed a news article regarding public officials and emails. The Park Board will use their assigned park district emails.

Reports of the 2011/2012 budgeted labor costs and revisions to the proposed 2011/2012 operating coverage showing 3.52 months of operation coverage were distributed to the Park Board. There were no objections to the revisions as presented.

Commissioner Gallagher commented that the new park signs are very visible.

Committee Meeting Dates:

None.

Executive Session:

Commissioner Gallagher moved to enter Executive Session at 9:08PM to discuss items A. Litigation 2(c) 11, B. Personnel 2 (c) 1, and D. Land Acquisition/Lease 2 (c) 5.

A. Litigation 2 (c) 11

B. Personnel 2 (c) 1

C. Sale or Lease 2 (c) 6

D. Land Acquisition / Lease 2 (c) 5

E. Review of Minutes

Seconded by Commissioner Collins.

Roll Call:

Ayes: 5 (Walkup, Collins, Sexton, Gallagher, Sullivan)

Nays: 0

Return to Open Session:

Commissioner Walkup moved to return to open session at 9:38 PM.

Seconded by Commissioner Sexton.

Roll Call:

Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)

Nays: 0

Adjourn:

Commissioner Collins moved to adjourn the meeting at 9:40PM.

Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)

Nays: 0

Approve: _____ Attest: _____
President Secretary