



Park District Board of Commissioners Regular Meeting Minutes April 21, 2011

Call to Order: President Sullivan called the meeting to order at 7:30 PM.

Commissioners Present: Commissioners Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan
Commissioners Absent: Commissioners Walkup

Legal Counsel: Jeanne T. Goshgarian
Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Dennis Jahnke, Ann Viger, Debra Oldham, Anne Sandor

Citizens: Iris Bryan (Town Crier), Larry Wheeler, Richard Passavant, Paul Myers (Residents)

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Zellmann moved to approve the agenda as presented.
Seconded by Commissioner Sexton.
Roll Call:
Ayes: 6 (Sexton, Gallagher, Anderson, Collins, Zellmann, Sullivan)
Nays: 0

Public Hearing: Commissioner Sullivan opened the public hearing for the proposed 2011-2012 Budget at 7:31pm.
There was no public comment.
Commissioner Anderson questioned the community center fund. Debra Oldham reported that there is \$710,000 in the special recreation fund and \$500,000 in the capital projects fund, a total of \$1,210,000.
Commissioner Gallagher moved to close the Public Hearing at 7:33 pm.
Seconded by Commissioner Zellmann.
Roll Call:
Ayes: 6 (Sexton, Gallagher, Anderson, Collins, Zellmann, Sullivan)
Nays: 0

Approval of Minutes:
A. March 17, 2011
Regular Meeting: Commissioner Sexton moved to approve the minutes of the March 17, 2011 Regular Meeting, as presented.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 6 (Sexton, Gallagher, Anderson, Collins, Zellmann, Sullivan)
Nays: 0

Approval of Voucher List: Commissioner Gallagher moved to approve the balance of the vouchers for the month ending, March 2011, in the amount of \$258,725.15.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 6 (Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan)
Nays: 0

Approval of Interim Voucher List: Commissioner Gallagher moved to approve the interim vouchers for the month of April 2011, in the amount of \$160,115.07.
 Seconded by Commissioner Zellmann.
 Roll Call:
 Ayes: 6 (Zellmann, Sexton, Gallagher, Andersen, Sullivan, Collins)
 Nays: 0

Treasurer's Report: Commissioner Gallagher moved to approve the Treasurer's Report for the cash on hand investment total of March 31, 2011, with a total fund balance of \$8,354,922.92.
 Seconded by Commissioner Zellmann.
 Roll Call:
 Ayes: 6 (Sexton, Gallagher, Anderson, Collins, Zellmann, Sullivan)
 Nays: 0

Matters from the Public: None.
 Committee Reports: None.
 Unfinished Business: None.
 Consent Agenda: None.

New Business:

A. Resolution 10-11-6
Aquatic Transfer: Commissioner Gallagher moved to adopt Resolution 10-11-6, a resolution to allow the Business Manager be authorized to transfer from the Corporate Fund; to the Aquatics Fund in the amount not to exceed \$125,000.
 Seconded by Commissioner Collins.
 Roll Call:
 Ayes: 6 (Gallagher, Anderson, Collins, Zellmann, Sexton, Sullivan)
 Nays: 0

B. Resolution 10-11-7
Budget Amendment: Commissioner Anderson moved to adopt Resolution 10-11-7, a resolution authorizing the Superintendent of Business Services to transfer within the Corporate Fund a total of \$55,000; the Recreation Fund a total of \$29,625; the Natural History Fund a total of \$2,910; the Aquatics Fund a total of \$17,625; the Capital Projects Fund a total of \$5,000; Park Place Fund a total of \$4,500; the Driving Range Fund a total of \$3,475 and the Racket Club Fund a total of \$22,750.
 Seconded by Commissioner Gallagher.
 Roll Call:
 Ayes: 6 (Anderson, Collins, Zellmann, Sexton, Gallagher, Sullivan)
 Nays: 0

C. Ordinance 10-11-12
Budget and Appropriation: Commissioner Sexton moved to adopt Ordinance 10-11-12, an ordinance adopting a combined annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Crystal Lake Park District, Crystal Lake, Illinois, for the fiscal year beginning May 1, 2011 ending April 30, 2012, and specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object or purpose.
 Seconded by Commissioner Gallagher.
 Roll Call:
 Ayes: 6 (Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan)
 Nays: 0

Commissioner Arrival: Commissioner Walkup arrived at 7:44 pm.

D. Architectural Services Proposal:

Commissioner Zellmann moved to approve the proposal for architectural services from Williams Architects for Conceptual Design through Construction Documents for the West Beach Community Center Building in the amount of \$58,500.
Seconded by Commissioner Gallagher.

Commissioner Collins requested an explanation of this proposal and expressed her concerns of the costs of these proposals for a facility that does not provide more use to the community. Ann Viger, Park Planner, reported that based on the public survey; West Beach Park ranked in the top four mostly used parks in the district. Viger explained that conceptual plans are needed to obtain construction documents for the project, and the final plans must be approved by the Army Corp of Engineers and the Illinois Department of Health.

Dennis Jahnke, Superintendent of Parks Services, reported that the District has been working to preserve this facility for many years and today only 20% of this facility is salvageable. Commissioner Sullivan commented that the Park District needs to maintain its facilities.

Roll Call:

Ayes: 7 (Walkup, Collins, Zellmann, Sexton, Gallagher, Anderson, Sullivan)

Nays: 0

E. Intergovernmental Agreement
- Route 176 Draining System

Commissioner Zellmann moved to approve the Intergovernmental Agreement between the City of Crystal Lake and the Crystal Lake Park District for the Illinois Route 176 Drainage System.
Seconded by Commissioner Collins.

Roll Call:

Ayes: 7 (Collins, Zellmann, Sexton, Gallagher, Anderson, Walkup, Sullivan)

Nays: 0

F. Lake Manager
2011 Activities Proposal:

Commissioner Gallagher moved to approve the proposed activities for 2011 submitted by Hey and Associates Inc., as presented, in the amount of \$101,500.

Seconded by Commissioner Walkup.

Roll Call:

Ayes: 7 (Zellmann, Sexton, Gallagher, Anderson, Walkup, Collins, Sullivan)

Nays: 0

Reports to the Board:

A. Legal Counsel:

Nothing to add.

B. Executive Director:

Nothing to add.

C. Parks:

Nothing to add.

D. Recreation:

Nothing to add.

E. Business Manager:

Nothing to add.

F. Planning:

Nothing to add.

G. Racket Club:

Nothing to add.

H. Park Police:

Nothing to add.

Matters from the Board:

Commissioner Anderson questioned the PTELL adjustments. Debra commented that McHenry County gives a short window in which to make changes and requires no board action.

Commissioner Collins requested that Board Packets be delivered on Fridays. Commissioner Gallagher commented that it may be hard to include the vouchers on Friday. Debra Oldham, Superintendent of Business Services stated that it may be hard to do on a short month.

Commissioner Walkup questioned Senate Bill 173. Attorney Goshgarian stated that this bill is directed more toward sanitary districts, not park districts. Director Herbster stated that IPRA has opposed this bill.

Commissioner Sullivan and the Park Board thanked Commissioners Anderson, Zellmann and Sexton for their service on the Park Board.

Committee Meeting Dates:

None.

Executive Session:

Commissioner Anderson moved to enter Executive Session at 8:24PM to discuss items A. Litigation 2(c) 11, B. Personnel 2 (c) 1, and D. Land Acquisition/Lease 2 (c) 5.

A. Litigation 2 (c) 11

B. Personnel 2 (c) 1

C. Sale or Lease 2 (c) 6

D. Land Acquisition / Lease 2 (c) 5

E. Review of Minutes

Seconded by Commissioner Sexton.

Roll Call:

Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Return to Open Session:

Commissioner Gallagher moved to return to open session at 10:00 PM. Seconded by Commissioner Sexton.

Roll Call:

Ayes: 7 (Sexton, Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Action from Executive Session:

Commissioner Anderson moved to increase the salary of the Executive Director by 2.5%, and to waive the residency requirement stated in the employment contract.

Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 7 (Anderson, Gallagher, Sexton, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Adjourn:

Commissioner Collins moved to adjourn the meeting at 9:40PM.

Seconded by Commissioner Gallagher.

Roll Call:

Ayes: 5 (Sexton, Gallagher, Walkup, Collins, Sullivan)

Nays: 0

Approve: _____ Attest: _____
President Secretary