



CRYSTAL LAKE PARK DISTRICT
An IAPD/IPRA Distinguished Agency

Park District Board of Commissioners Regular Meeting Minutes June 16, 2011

Call to Order: President Gallagher called the meeting to order at 7:30 PM.

Commissioners Present: Commissioners Collins, Myers, Passavant, Gallagher, Wheeler, Sullivan

Commissioner Absent: Commissioner Walkup

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Debra Oldham, Jack Sebesta, Ann Viger, Don Self, Anne Sandor

Citizens: Dan Repholtz, Randy Helm, Reverend Larry Tieman (Immanuel Lutheran Church)

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Sullivan moved to approve the agenda as presented.
Seconded by Commissioner Walkup.

Roll Call:
Ayes: 6 (Wheeler, Sullivan, Passavant, Collins, Myers, Gallagher)
Nays: 0

Approval of Minutes:
A. May 19, 2011, Regular Meeting
Commissioner Passavant moved to approve the minutes of the May 19, 2011, Regular Meeting, as presented.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 6 (Wheeler, Sullivan, Passavant, Collins, Myers, Gallagher)
Nays: 0

Approval of Voucher List
Commissioner Wheeler moved to approve the balance of the vouchers for the month ending, May 2011, in the amount of \$195,469.24.
Seconded by Commissioner Passavant.
Roll Call:
Ayes: 6 (Collins, Myers, Passavant, Wheeler, Sullivan, Gallagher)
Nays: 0

Approval of Interim Voucher List
Commissioner Wheeler moved to approve the interim vouchers for the month of June 2011, in the amount of \$469,973.32.
Seconded by Commissioner Sullivan.
Roll Call:
Ayes: 6 (Myers, Passavant, Wheeler, Sullivan, Collins Gallagher)
Nays: 0

Commissioner Arrival
Commissioner Walkup arrived at 7:37pm.

Treasurer's Report
Commissioner Wheeler moved to approve the Treasurer's Report of May 31, 2011, with a total fund balance of \$7,356,206.03.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 7 (Myers, Passavant, Wheeler, Sullivan, Collins, Walkup, Gallagher)
Nays: 0

Matters from the Public
None.

Committee Reports
Nothing to add.

Unfinished Business

None.

Consent Agenda

- A. Senior Programming Raffle Request
 - B. Crystal Lake Soccer Federation Raffle Request
 - C. Permission for Amplified Music Main Beach Bandshell
 - D. St. Paul's United Church of Christ Sign Request
- Commissioner Collins moved to approve items A. Senior Programming Raffle Request, B. Crystal Lake Soccer Federation Raffle Request, C. Permission for amplified music at the Main Beach Bandshell and C. St. Paul's United Church of Christ Sign Request., as presented.
Seconded by Commissioner Sullivan.
Roll Call:
Ayes: 6 (Walkup, Sullivan, Wheeler, Collins, Myers, Gallagher)
Nays: 0
Abstain: 1 (Passavant)

New Business:

- A. Ordinance 11-12-1
-Prevailing Wage
 - B. Ordinance 11-12-2
-Petition for Annexation
-9100 Route 176
Crystal Lake, Illinois 60014
 - C. Resolution 11-12-1
- IDOT Temporary
Construction Easement
 - D. Resolution 11-12-2
– Certificate 125 Premium Only Plan
 - E. Resolution 11-12-3
-Home State Bank Signatures
- Commissioner Sullivan moved to adopt Ordinance 11-12-1, an Ordinance adopting the Prevailing Wage Rates to be paid to laborers, mechanics, and other workers performing construction of public works in the Crystal Lake Park District, McHenry County, Illinois.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 7 (Walkup, Sullivan, Wheeler, Collins, Myers, Passavant, Gallagher)
Nays: 0
- Commissioner Passavant moved to adopt Ordinance 11-12-2, an ordinance to annex the property located at 9100 Route 176, Crystal Lake, Illinois, 60014 in to the Crystal Lake Park District.
Seconded by Commissioner Myers.
Roll Call:
Ayes: 7 (Sullivan, Walkup, Collins, Myers, Passavant, Gallagher, Wheeler)
Nays: 0
- Commissioner Myers moved to adopt Resolution 11-12-1, a resolution authorizing a temporary construction easement with the State of Illinois Department of Transportation.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 7 (Walkup, Collins, Myers, Passavant, Wheeler, Sullivan, Gallagher)
Nays: 0
- Commissioner Sullivan moved to adopt Resolution 11-12-2; a resolution for the Crystal Lake Park District Section 125 Premium Only Plan for year ending June 28, 2012.
Seconded by Commissioner Collins.
Ayes: 7 (Collins, Myers, Passavant, Wheeler, Sullivan, Walkup, Gallagher)
- Commissioner Collins moved to adopt the Bank Signature Resolution 11-12-3, a resolution authorizing signatures for Home State Bank.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 7 (Walkup, Collins, Myers, Passavant, Wheeler, Sullivan, Gallagher)
Nays: 0

- F. Resolution 11-12-4
-Crystal Lake Bank and Trust
- Commissioner Myers moved to adopt the Bank Signature Resolution 11-12-4, a resolution authorizing signatures for bank signatures for Crystal Lake Bank and Trust.
Seconded by Commissioner Passavant.
Roll Call:
Ayes: 7 (Collins, Myers, Passavant, Wheeler, Sullivan, Walkup, Gallagher)
Nays: 0
- G. Resolution 11-12-5
-State of Illinois Federal Surplus Property Program
- Commissioner Sullivan moved to adopt Resolution 11-12-5, a resolution for participation in the State of Illinois Federal Surplus Property Program.
Seconded by Commissioner Walkup.
Ayes: 7 (Myers, Passavant, Wheeler, Sullivan, Walkup, Collins, Gallagher)
Nays: 0
- Reports to the Board:
- A. Legal Counsel: None.
- B. Executive Director: Director Herbster recognized Ann Viger, Park Planner, for the Veteran Acres Playground /Splash Pad/Shelter project. He has been receiving positive feedback and the park has been packed with visitors every day. Herbster added that staff is preparing for the Grand Opening Day /Chamber Mixer which will be held at the Jaycee Shelter on Tuesday, June 21, 2011. The Park Board was invited to attend. The Park Board Retreat will be held at the Chamber of Commerce facility at 8:00am, on Saturday, June 18, 2011.
- C. Park Services: Nothing to add.
- D. Business Services: Nothing to add.
- E. Recreation Services: Don Self, Superintendent of Recreation Services reported that Brenda Adams, Recreation Supervisor, no longer works for the Park District. Commissioner Collins questioned the beach attendance. Self stated that the beaches have been busy, and the Ecoli reports are good. Self will prepare a 2010-2011 beach attendance for the next Park Board meeting.
- Matters from the Board: Commissioner Myers reported that he attended the Concert in the Park on Tuesday, and commented that staff was very courteous.
Commissioner Collins commented on the new re-organization and organizational chart, and asked why a new full-time position wasn't presented to the Park Board for approval. Herbster stated that he will have the issue placed on the next Park Board meeting agenda.
- Committee Meeting Dates: Director Herbster distributed draft copies of policy manuals to Commissioners Gallagher, Collins and Wheeler to review prior to setting a Personnel and Policy Committee date.
- Executive Session:
- A. Litigation 2 (c) 11 Commissioner Walkup moved to enter Executive Session
B. Personnel 2 (c) 1 at 8:26PM to discuss item D. Land Acquisition/Lease 2 (c) 5.
C. Sale or Lease 2 (c) 6 Seconded by Commissioner Wheeler.
D. Land Acquisition / Lease 2 (c) 5 Roll Call:
E. Review of Minutes Ayes: 7 (Walkup, Collins, Myers, Passavant, Gallagher, Wheeler, Sullivan)
Nays: 0

Return to Open Session:

Commissioner Sullivan moved to return to open session at 10:31 PM.

Seconded by Commissioner Wheeler.

Roll Call:

Ayes: 7 (Walkup, Collins, Myers, Passavant, Gallagher, Wheeler, Sullivan)

Nays: 0

Adjourn:

Commissioner Sullivan moved to adjourn the meeting at 10:32 PM.

Seconded by Commissioner Passavant.

Roll Call:

Ayes: 7 (Walkup, Collins, Myers, Passavant, Gallagher, Wheeler, Sullivan)

Nays: 0

Approve: _____ Attest: _____
President Secretary