



**Park District Board of Commissioners
Special Meeting Minutes – Park Board Retreat
June 18, 2011
Meeting Held at the Crystal Lake Chamber of Commerce**

- Call to Order:** President Gallagher called the meeting to order at 8:00AM.
- Commissioners Present:** Commissioners Passavant, Wheeler, Myers, Sullivan, Walkup, Collins, Gallagher
- Staff:** Jason Herbster, Executive Director, Debra Oldham, Superintendent of Business, Dennis Jahnke, Superintendent of Park Services, Ann Viger, Park Planner, Jack Sebesta, Superintendent of Facility Services, Don Self, Superintendent of Recreation Services, Anne Sandor, Recording Secretary.
- Speaker:** Barbara Heller, Heller and Heller
- Board and Staff Retreat:** This purpose of this workshop was to give the Park Board and Park Staff an opportunity to review the master plan and strategic goals of the district. Park staff attended the workshop from 8:00am – 10:30am. Ms. Heller conducted exercises with the Board and Staff. The exercises were geared on future visions of the district. After staff departed, Ms. Heller lead discussions pertaining to role definition for Board members, Board Committees and processes, Board growth and development.
- Miss Heller will submit retreat notes to Director Herbster for the Park Board and Staff's review.
- Adjourn:** Commissioner Sullivan moved to adjourn the meeting at 2:00pm. Seconded by Commissioner Walkup.
- Roll Call:**
Ayes: 7 (Sullivan, Wheeler, Passavant, Collins, Myers, Walkup, Gallagher)
Nays: 0

Approve: _____ Attest: _____

President

Secretary