



CRYSTAL LAKE PARK DISTRICT
An IAPD/IPRA Distinguished Agency

Park District Board of Commissioners Workshop Meeting Minutes December 2, 2010

Call to Order: President Sullivan called the meeting to order at 7:30 PM.

Commissioners Present: Commissioners Collins, Zellmann, Gallagher, Anderson, Sullivan

Commissioners Absent: Commissioners Walkup, Sexton

Commissioner Arrival: Commissioner Walkup arrived at 7:31

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Jack Sebesta, Debra Oldham, Ann Viger, Dennis Jahnke, Joe Davison, Walt Herrick, Anne Sandor

Citizens: Iris Bryan (Town Crier) Brett Rowland (Northwest Herald), Mark Saladin, Ted Groat, John Streit (MCYSA -McHenry County Youth Sports Association)

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Sullivan requested that Item D. 2011 MCYSA International Championships Event Request be discussed first under New Business. Commissioner Anderson moved to the agenda as modified. Seconded by Commissioner Gallagher.

Roll Call:
Ayes: 6 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

Matters from the Public: None.

Committee Reports: None.

Unfinished Business: None.

Consent Agenda: None.

New Business:

D. 2011 MCYSA International Championships Event Request: Mark Saladin, MCYSA Board Vice-President addressed the Park Board with a request to utilize the Park District baseball facilities for their 19th Annual International Tournament from July 30-August 7, 2011. Mr. Saladin thanked the Park District Board for their support of the tournament. Mr. Saladin handed out a packet of MCYSA information to the Park Board and addressed the Park District labor charges of 2010, and requested that the Park Board consider waiving charges, as the organization will be rebuilding pitching mounds this year, and has contributed and donated equipment to the park district over the past years. The Park Board requested more information on the labor impact to the District. Mr. Ted Groat and Mr. Saladin stated that they would be available to meet with Director Herbster.

Commissioner Anderson moved to approve the dates requested for the tournament and to table the discussion of charges to the tournament. Second by Commissioner Collins.

Roll Call:
Ayes: 6 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

- A. Ordinance 10.11.8 Tax Levy: Commissioner Gallagher moved to adopt Ordinance 10-11-8, an ordinance levying the taxes of the Crystal Lake Park District for the fiscal year beginning May 1, 2011 and ending April 30, 2012.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 6 (Walkup, Collins, Zellmann, Gallagher, Anderson, Sullivan)
Nays: 0
- B. Veteran Acres Playground Replacement Project Bid Approval: Ann Viger, Park Planner, gave a presentation of the plans for the Veteran Acres Playground replacement. Ms. Viger highlighted the configuration of the playground and splash pad, walkways, drop off area, handicap access, picnic shelter, site furniture and other structures included in the project. A copy of the park design is attached. Ms. Viger noted that the shelter and playground will be closed during construction. The project should be complete by the middle of May 2011.
- Commissioner Anderson moved to accept the lowest responsible bid, including Alternates 1 and 2, submitted by Clauss Brothers, Inc., in the amount of \$727,021.09. (subject to change before December 2).
Seconded by Commissioner Gallagher.
Roll Call:
Ayes: 6 (Collins, Zellmann, Gallagher, Anderson, Walkup, Sullivan)
Nays: 0
- C. Fence Quote Approval
–Racket Club: Commissioner Zellmann moved to approve the lowest quote received from Dura Bilt Fence, in the amount of \$5,995.00, for the outdoor courts at the Racket Club.
Seconded by Commissioner Collins.
Roll Call:
Ayes: 6 (Zellmann, Gallagher, Anderson, Walkup, Collins, Sullivan)
Nays: 0
- Matters from the Board: Commissioner Collins commended Ann Viger’s work done on the plans for Veteran Acres Playground renovation.
- Commissioner Zellmann commended the Parks Department on their burn work done at Veteran Acres Park and Sterne’s Woods.
- Commissioner Gallagher commented that the new restroom at Veteran Acres is under construction. Ann Viger, Park Planner, reported that the contractors need five good days of good weather to construct the walls to continue the work on the project.
- Commissioner Sullivan reported that the Thanksgiving Day Turkey Trot went well with over 600 participants. A full trailer of food and \$1000 of donations were collected for the Food Pantry.
- Committee Meeting Dates: None.
- Executive Session:
- A. Litigation 2 (c) 11
 - B. Personnel 2 (c) 1
 - C. Sale or Lease 2 (c) 6
 - D. Land Acquisition/Lease 2 (c) 5
 - E. Review of Minutes
- Commissioner Gallagher moved to enter Executive Session at 8:29 PM to discuss item B. Personnel 2 (c) 1.
Seconded by Commissioner Walkup.
Roll Call:
Ayes: 6 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)
Nays: 0

Return to Open Session:

Commissioner Zellmann moved to return to open session at 8:55 PM.

Seconded by Commissioner Walkup.

Roll Call:

Ayes: 6 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Adjourn:

Commissioner Gallagher moved to adjourn the meeting at 8:56 PM.

Seconded by Commissioner Collins.

Roll Call:

Ayes: 6 (Gallagher, Anderson, Walkup, Collins, Zellmann, Sullivan)

Nays: 0

Approve: _____ Attest: _____
President Secretary