



CRYSTAL LAKE PARK DISTRICT  
An IAPD/IPRA Distinguished Agency

# Application for Employment

Today's Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Are you 16 years or older? \_\_\_\_\_

In Case of Emergency Notify: \_\_\_\_\_

First Name Last Name Phone Number

Date You Can Start \_\_\_\_\_ Wage Desired \_\_\_\_\_

Employment Desired:

Athletics \_\_\_ Beach \_\_\_ Concessions \_\_\_  
E T/Camp \_\_\_ Golf Range \_\_\_ Office/Clerical \_\_\_  
Park Police \_\_\_ Tennis \_\_\_ Other \_\_\_\_\_  
Parks Dept. \_\_\_ (Are you 18 years or older? \_\_\_)

Referred by: \_\_\_\_\_

Have you ever worked for the Crystal Lake Park District? \_\_\_ Position: \_\_\_\_\_

Special Skills: (i.e.: sign language, second language) \_\_\_\_\_

Activities (Civil, Athletics, Etc.) First Aide/CPR Certified? \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? \_\_\_\_\_

US Military or Naval Service \_\_\_\_\_ Rank \_\_\_\_\_

Present Membership in National Guard or Reserves \_\_\_\_\_ Rank \_\_\_\_\_

Have you been convicted of a felony or a misdemeanor with in the last seven years?  
\_\_\_ No \_\_\_ Yes (If yes, please describe) \_\_\_\_\_

- \* Applicants are not obligated to disclose sealed or expunged records of conviction or arrest.
- \* You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.

<b>Education</b>	<b>School Name &amp; Location</b>	<b>Number of Years Attended</b>	<b>Did You Graduate?</b>	<b>Subjects Studies</b>
<b>High School</b>				
<b>College</b>				
<b>Trade/Business Correspondence School</b>				

Are you employed now? \_\_\_\_\_ If so, may we contact your present employer? \_\_\_\_\_

**FORMER EMPLOYERS:** List below, last three employers, starting with the last one first.

<b>Name of Employer Address/Telephone</b>	<b>Date From</b>	<b>Date To</b>	<b>Salary</b>	<b>Position</b>	<b>Reason For Leaving</b>
1.					
2.					
3.					

“I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions or misrepresentation are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the Crystal Lake Park District policies and procedures, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Park District’s option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the Park District. I understand that no Park District representative has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.”

Date \_\_\_\_\_

Signature \_\_\_\_\_

This form has been revised to comply with the provisions of the American with Disabilities Act.  
(The Crystal Lake Park District is an equal opportunity employer)