

Call to Order:

President Cagle called the meeting to order at 6:30 PM.

Commissioners Present: Eric Anderson, Debbie Gallagher, Jason Heisler, Karen Johnson  
Linda Matthias, Sarah Michehl, Cathy Cagle

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services.  
Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business  
Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne  
Sandor, Recording Secretary

Citizens: John Pletz, Resident

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Gallagher moved to approve the agenda, as presented.  
Seconded by Commissioner Michehl. All were in favor.

Matters from the Public: None.

Presentation: Doug Fair and Jenna Beck, Hitchcock Design Group and the Park Board reviewed  
and compiled priorities, needs and strategies for the Comprehensive Master Plan. A copy of the  
draft action plan is attached. Hitchcock will present a final draft of the Master Plan at the Regular  
Park Board meeting in February.

Unfinished Business

A. Discussion: The Racket Club 5-year Financial Plan

A 5-year financial plan for The Racket Club was present to the Board for their review. The Board  
agreed to move forward with the plan and to hire a consultant to review operations to make the  
Club more profitable.

B. Approval: The Racket Club Non-Resident Member Fee

Commissioner Anderson moved to approve a non-resident membership fee of 30% higher than  
the resident fee at the Racket Club to be implemented no later than July 1, 2023. Seconded by  
Commissioner Michehl. All were in favor.

C. Approval: The Racket Club Outdoor Court Renovation Project

Commissioner Anderson moved to accept the lowest responsible, responsive bid, including  
Alternates 2 & 4, submitted by Schroeder Asphalt Services, Inc., in the amount of \$808,750, for the  
Racket Club Outdoor Tennis Court Replacement Project. Seconded by Commissioner Gallagher.

Roll Call: 7 (Anderson, Gallagher, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0

Consent Agenda:

Commissioner Michehl moved to approve the following consent agenda item, as presented.

- A. Approval: The Voucher Expenses for the month ending, December 31, 2022, in the amount of \$2,655,275.30.
- B. Approval: The Interim Voucher Expenses for the month ending January 31, 2023, in the amount of \$397,164.77.
- C. Accept: The Treasurer's Report for the month ending, November 30, 2022, in the amount of \$16,213,751.83.
- D. Approval: Regular Meeting Minutes 12.15.22
- E. Approval: Committee Meeting of the Whole Minutes 01.05.23
- F. Ordinance 22.23.20 Tax Abatement General Obligation Bonds (Alt Rev Source) Series 2012B
- G. Ordinance 22.23.21 Tax Abatement General Obligation Bonds (Alt Rev Source) Series 2018A
- H. Ordinance 22.23.22 Tax Abatement General Obligation Bonds (Alt Rev Source) Series 2020A
- I. Ordinance 22.23.23 Tax Abatement General Obligation Bonds (Alt Rev Source) Series 2022B
- J. Approval: Stages of Transformation Fundraiser Request
- K. Approval: Family Health Partnership Fundraiser Request

Seconded by Commissioner Matthias.

Roll Call: Ayes: 7 (Gallagher, Heisler, Johnson, Matthias, Michehl, Anderson, Cagle) Nays: 0

New Business Action Items

- A. Approval: Dump Truck Purchase

Commissioner Gallagher moved to approve the purchase of one used 2021 Chevy 3500 Dump Truck with snowplow and salt spreader package for \$83,711.46, from Martin Chevrolet of Crystal Lake. Seconded by Commissioner Matthias.

Roll Call: Ayes: 7 (Heisler, Johnson, Matthias, Michehl, Anderson, Gallagher, Cagle) Nays: 0

- B. Approval: IAPD Annual Meeting Credentials

Commissioner Michehl moved to appoint Superintendent of Business Services, Tina Becke, as the delegate and Manager of Human Resources, Anna Olas, as an alternate for the IAPD/Annual Meeting.

- C. Approval: Grand Oaks and Lippold Park Family Golf Center Illuminated Sign Replacements  
Commissioner Gallagher moved to accept the lowest responsible, responsive bid submitted by DBA FASTSIGNS of Crystal Lake, in the amount of \$42,770.48, for the Grand Oaks and Lippold Park Family Golf Center Illuminated Sign replacements. Seconded by Commissioner Johnson.

Roll Call: Ayes: 7 (Johnson, Matthias, Michehl, Anderson, Gallagher, Heisler, Cagle) Nays: 0

Reports to the Board:

Executive Director Herbster:

- Will contact Armie Bombino, Phenom, regarding the Board's decision not to pursue an Indoor Baseball Facility.
- Will be attending the IAPD/IPRA State Conference, January 26-28, 2023.
- Long time Park Services employee, Bob Bruzzino, passed away.

Superintendent of Recreation Programs and Facility Services, Kurt Reckamp

- Thanked the Board for approving The Racket Club business items.
- Program participation numbers are increasing; the Boy's Afterschool Program has over 200 players.

Staff is working on a concert program list; costs have increased tremendously. Commissioner Gallagher suggested offsetting costs with donations. Commissioner Cagle suggested moving the Community Choir from Tuesdays to Sundays. Commissioner Gallagher suggested scheduling the Choir on the Thursday prior to the 4<sup>th</sup> of July weekend.

Superintendent of Business Services, Tina Becke

- Staff is working on the 2023-2024 Budget; a draft copy will be distributed to the Board on February 23, 2023, and will be reviewed at the Budget Workshop on March 9, 2023.

Manager of Park Planning and Development, Amy Olson

- Nature Center Interpretive Exhibits: Installation will begin approximately in January 2024 should be completed by April 24, 2024.

Matters from the Board:

Commissioner Karen Johnson

Attended the Frozen Gnome event Veteran Acres on Saturday.

Commissioner Cathy Cagle

Ann Viger, Crystal Lake Historical Society, will be hosting a Sears Kit Homes of Crystal Lake at the Dole in February.

*Suggested the District plan to commit to hiring consultants for fresh viewpoints; technology, energy, etc.*

*Suggested a long range finance plan; determine what is feasible and not feasible*

*Thanked Claire Naughton for filling in for Facility Rentals.*

*Hoping to hear about the grant for Haligus Park at this year's State Conference.*

Commissioner Debbie Gallagher

Park Initiative Foundation's received \$18,000 from the Regatta and other Special Events.

Executive Session:

Commissioner Anderson moved to enter Executive Session to discuss item D. Land Acquisition /Lease 2 (c) 5 at 8:13pm. Seconded by Commissioner Gallagher.

Roll Call: 7 (Matthias, Michehl, Anderson, Gallagher, Heisler, Johnson, Cagle) Nays: 0

Reconvene:

Commissioner Gallagher moved to reconvene at 8:46 pm. Seconded by Commissioner Matthias. All in favor.

Adjourn:

Commissioner Michehl moved to adjourn the meeting at 8:47 PM. Seconded by Commissioner Matthias. All in favor.

Approve: \_\_\_\_\_ Attest: \_\_\_\_\_  
 President Secretary

**YEAR 1**

November December January	February March April	May June July	August September October	November December January	February March April
Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
	Establish List of Park Renovations to be completed		Conduct Field and Court Assessment Study		
	Expand Pickleball Court Offerings	Implement short term Maintenance Facility Improvements	EXPLORE PARKING @ MAIN BEACH		
	Evaluate and Prioritize Maintenance Facility Improvements	NEW MAINT. FACILITY			
	BARLINA BARN FUTURE	Conduct Facility Feasibility Study to Determine Indoor Space Needs			Design and Engineer remaining phase of Main Beach Improvements
	RACQUET CLUB	Conduct Feasibility Study for New Indoor / Outdoor Aquatic Facility			
	Explore Shamrock Hills options and potential Improvements	Conduct Feasibility Study for New Fitness Center with Indoor Walking Track			Conduct ADA Improvements Study along with current transition plan
	Develop Haligus Road Park Improvements per 2022 Master Plan	Update Shelter Renovation and Addition Schedule for Priority Group A			
		Implement Park Improvement Plan for Canterbury Park		Master Plan Lippold Park	Fund Lippold Park Improvements
		Secure OSLAD Funding for Haligus Road Park Improvements	Design and Engineer Haligus Road Park Improvements per 2022 Master Plan		Bid and Construct Haligus Road Park Improvements per 2022 Master Plan
		Update Playground Renovation Schedule for Priority Group A	PD POLICE DEPT.		
	Explore resource-sharing opportunities between agencies	Improve marketing and community outreach			
	Develop Intergovernmental Agreement (IGA) with School District	Maintain Lake Health Monitoring Plan			





