



Call to Order:

Vice-President Michehl called the meeting to order at 6:35 PM.

Commissioners Present: Eric Anderson, Jason Heisler, Sarah Michehl, Debbie Gallagher

Remote Attendance: Cathy Cagle

Commissioners Absent: Linda Matthias, Karen Johnson

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services

Citizens: John Pletz, Resident

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Gallagher moved to approve the agenda, as presented. Seconded by Commissioner Heisler. All were in favor.

Presentation: None

Direction Items

A. Capital Projects/ Replacement Review for 2023-2024 Budget

Executive Director Herbster gave a recap of completed projects for 2022-2023 and a review of upcoming proposed projects scheduled for 2023-2024. Discussion took place on what projects would potentially be carried over in part or in their entirety from 2022-2023 to 2023-2024.

Commissioner Gallagher asked if an estimated year end fund balance had been determined at this time. Executive Director Herbster stated that it has not been determined but would be available at the budget workshop meeting in March.

Spoerl Park playground surface and Della Street Park playground replacement are both considered high priority.

The Sund complex at Lippold Park is a high priority and the details of what that project includes were discussed. The status of the grant applied for the work at the Sund complex is still unknown. If possible, work will be phased. Affiliate groups will not be contributing to the improvements as they do not have the funds. The improvements will allow for more rentals to take place. A washroom facility was discussed, and options included renting a high end comfort station or providing access to the Golf Learning Center restrooms.

Work at Brighton Oaks will include making ADA improvements from the parking lot to the playground and tennis courts.

Work at Woodland Estates will include renovated tennis and basketball courts and a renovated parking lot. Pickleball lines will be part of the tennis court renovation.

The north shelter at Veteran Acres will be replaced and the garbage can area by Rotary will be relocated.

Main Beach improvements include possible replacement of the entry way stamped concrete and bandshell improvements.

Commissioner Cagle requested adding professional services for an energy consultant. Commissioner Anderson asked about funding for Lake Ecology. Executive Director Herbster stated Lake Ecology is an operations line item included in the Corporate Fund.

Commissioner Cagle asked about adding Shamrock Hills improvements to the budget. Executive Director Herbster stated more direction is needed before moving forward. It was decided that staff will provide to the Board at the March 2, 2023, Committee of the Whole meeting a history of the property, what improvements have been completed and what still needs to be completed. Costs of completed work and proposed work will be provided as well.

Asphalt projects were discussed and staff was asked to try and group asphalt projects if economy of scale would apply.

Commissioner Gallagher asked if Hey and Associates could provide a survey of the lake to get a boundary map. Attorney Puma stated this would be a difficult undertaking and asked what the benefit would be.

Once a projected ending fund balance is determined, revisions to the 2023-2024 Capital Projects list will be made and presented to the Board at the Budget Workshop meeting in March.

Executive Director Herbster commended Amy Olson, Manager of Park Planning and Development on getting this information prepared for the meeting.

Barlina Barn

Executive Director Herbster reported staff has considered many uses of the barn if it were to be repurposed. Unfortunately, the costs for interior and exterior could exceed \$2 million, and approximately \$3 million for HVAC, sew/water and to comply with ADA. The Board discussed the removal of the barn and requested suggestions for the use of the open space when the barn is removed. Some of the suggestions included extending the garden plots, use for farmer's market and a shelter with green space. Commissioner Michehl noted the open space is important to the neighborhood and suggested marketing the use of the open space once the barn is removed.

The Board agreed to remove the barn, and to notify the neighbors of this project prior to the barn being removed. A community input meeting will be held to hear ideas from the residents on what they would like to see in the space.

Succession Procedure – 5-year Review

Park Policy 10.3 Succession Policy was presented to the Board. The Board agreed to place the policy on the February meeting agenda for approval with one change. The name of the policy will be changed to Absence Policy.

General Practices Manual

Staff will update and present changes to the Park Board at the Committee Meeting of the Whole in March.

Board Retreat Concept

The Board agreed to set up a Board Retreats after elections with the new Board members, in June.

Executive Director Goal Setting / Performance Review Process

The Executive Director Evaluation and Job Description will be reviewed at the Park Board meeting on February.16.

Matters from the Board:

Commissioner Cagle

- Commended Amy Olson for her work done on the Capital Projects and Replacement Schedule.
- Attended Conference and the workshops were great.
- Suggested the board conduct a SWOT exercise of the District (Strength, Weakness, Opportunity, and Threat)

Executive Session:

Commissioner Gallagher moved to enter Executive Session to discuss Land Acquisition/Lease 2 (c)5 at 8:03 pm. Seconded by Commissioner Heisler. All were in favor.

Reconvene:

Commissioner Gallagher moved to reconvene at 8:16 pm.

Seconded by Commissioner Cagle

All were in favor.

Adjourn:

Commissioner Gallagher moved to adjourn the meeting at 8:17pm. Seconded by Commissioner Michehl. All were in favor.

Approve: _____ Attest: _____
 President Secretary