



Call to Order: President Cagle called the meeting to order at 6:30 PM.

Commissioners Present: Eric Anderson, Debbie Gallagher, Jason Heisler, Karen Johnson, Sarah Michehl, Linda Matthias, Cathy Cagle

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Members of the Public: John Pletz, Resident, Doug Fair, Hitchcock Design Group

Pledge of Allegiance: The Pledge of Allegiance was recited.

Commissioner Heisler read the Park District's Mission Statement.

Enriching All Lives Through Recreation, Parks and Nature

Approval of Agenda: Commissioner Gallagher moved to approve the agenda, as presented. Seconded By Commissioner Matthias. All were in favor.

Matters from the Public: John Pletz, Resident, stated he is running for a seat on the Park Board in the upcoming election.

Unfinished Business: None.

Presentation: Hitchcock Design Group

Doug Fair, Hitchcock Design Group, presented the final steps and format of the Comprehensive Master Plan. Survey questions and narratives will be added to the plan and a copy the final draft will be provided to the Park Board and staff prior to the next Park Board meeting. The Board agreed to place the final draft on the agenda for adopt at the Regular Park Board meeting, in March.

Consent Agenda:

Commissioner Gallagher moved to approve the following consent agenda item, as presented.

- A. Approval: The Voucher Expenses for the month ending, January 31,2023, in the amount of \$413,320.85
- B. Approval: The Interim Voucher Expenses for the month ending February 28, 2023, in the amount of \$226,006.54.
- C. Accept: The Treasurer's Report for the month ending, January 31, 2023, in the amount of \$16,638,473.68.
- D. Approval: Regular Meeting Minutes 01.19.23
- E. Approval: Committee Meeting of the Whole Minutes 02.02.23

F. Approval: Crystal Lake Park Initiative Foundation: Cardboard Cup Regatta Request
G. Approval: Cub Scout Pack 168 5k Race Request
H. Approval: Crystal Lake Soccer Federation Request
I. Approval: Chicago Area Orienteering Club Meet Request
J. Approval: Knights of Columbus Intellectual Disabilities Drive Fund/The Tootsie Roll Drive
K. Approval: Ordinance 22.23.24 Park District Policy 10.03 Absence Policy
Seconded by Matthias.
Roll Call: Ayes: 7 (Anderson, Gallagher, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0

New Business Action Items: None.

Discussion Items: Executive Director Evaluation Process
It was a consensus of the Board to move forward with the current format of the Executive Director Evaluation form.

Reports to the Board:

Executive Director, Jason Herbster

- The Environmental Defenders Group will be presenting an award to the Park District for environmental stewardship.
- The Proposed Budget will be delivered to the Board and staff Thursday, February 23.
- The Budget Workshop meeting is scheduled for March 9, 2023.

Superintendent of Recreation Programs and Facility Services, Kurt Reckamp

- Summer Camp registration opened on Monday, February 20. There are over 700 participants already registered.
- The District is hosting the Polar Plunge at Main Beach on March 5, with approximately 500 participants. This is a fundraising event to support the Special Olympics Illinois.

Superintendent of Business Services, Tina Becke

- The Economic Interest statements must be completed by May 1, 2023.
- The first day of open registration for Summer Camp totaled approximately \$112,000.
- Developer Donations in the amount of \$800,000 was received from the City of Crystal Lake.

Matters from the Board: None.

Executive Session: Commissioner Gallagher moved to enter Executive Session to discuss items C. Sale or Lease 2 (c) 6 and E. Review of Minutes Including Semi-annual Review to Release 2 (c) 21, at 7:15pm. Seconded by Commissioner Johnson. All were in favor.

Reconvene: Commissioner Gallagher moved to reconvene Open Session at 7:46pm. Seconded by Commissioner Johnson. All were in favor.

Action from Matters from Executive Session: Commissioner Gallagher moved to approve Resolution 22.23.20, Semi-Annual Review to Release Closed Session Minutes. Seconded by Commissioner Anderson. All were in favor.

Adjourn:

Commissioner Michehl moved to adjourn the meeting at 7:47pm. Seconded by Commissioner Gallagher. All were in favor.

Approve: _____ Attest: _____
President Secretary