

Call to Order:

President Cagle called the meeting to order at 6:30 PM.

Commissioners Present: Eric Anderson, Debbie Gallagher, Jason Heisler, Karen Johnson, Sarah Michehl, Cathy Cagle

Commissioners Absent: Linda Mattias

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Citizens: John Pletz, Resident

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Cagle requested removing Consent Agenda items G. Approval: Proposal: The Racket Club Financial Consulting services and item J. Executive Director Job Description be moved to New Business and to add New Business items A. Approval: Contractual Mowing Bid, B. Approval: 2020 Chevrolet Silverado, 1500, Crew Cab Purchase, C. Approval: 2019 GMC Canyon, Crew Cab Purchase, and D. Approval: Golf Learning Center Building and Garage Siding Bid to the Consent Agenda. Executive Director Herbster noted he and Superintendent Reckamp met with the Financial Consulting firm. They will be able to conduct a review of operations and will revise the Financial Consulting proposal for the Racket Club.

Commissioner Gallagher moved to approve the agenda, as amended. Seconded by Commissioner Michehl. All were in favor.

Matters from the Public: None.

Unfinished Business: None.

Consent Agenda:

- A. Approval: The Voucher Expenses for the month ending, February 28, 2023, in the amount of \$298,953.24.
- B. Approval: The Interim Voucher Expenses for the month ending March 31, 2023, in the amount of \$236,803.31.
- C. Accept: The Treasurer's Report for the month ending, February 28, 2023, in the amount of \$16,434.696.68.
- D. Approval: Regular Meeting Minutes 02.16.23
- E. Approval: Committee Meeting of the Whole Meeting Minutes 03.02.23
- F. Adopt: Comprehensive Master Plan 2023-2028

- G. Approval: Proposal: The Racket Club Financial Consulting Services
- H. Approval: Resolution 22.23.10 Transfer of Funds
- I. Approval: McHenry County Crimes Against Children Task Force Memo of Understanding
- J. Approval: Julianne's Ice Cream Fest 2023 Event
- K. Approval: Contractual Mowing Bid
- L. Approval: 2020 Chevrolet Silverado, 1500, Crew Cab Purchase
- M. Approval: 2019 GMC Canyon, Crew Cab Purchase
- N. Approval: Golf Learning Center Building and Garage Siding Bid

Commissioner Gallagher moved to approve the following consent agenda item, as presented.
 Seconded by Commissioner Johnson.

Roll Call: Ayes: 6 (Anderson, Gallagher, Heisler, Johnson, Michehl, Cagle) Nays: 0

Items Removed from Consent Agenda: None

Business Items

- A. Approval: Executive Director Job Description

The Board reviewed the revisions to the Executive Director job description and agreed to remove the master's degree preferred requirement. Commissioner Cagle noted the Board is not looking to hire a new Director and that the proposed revisions to be in place for the future.

Commissioner Gallagher moved to accept the revisions to the Executive Director job description, as presented, including the bachelor's degree and Parks and Recreation Administration or related field to the preferred requirements and striking the preferred master's degree requirement. Seconded by Commissioner Anderson. All were in favor.

Reports to the Board:

Executive Director Herbster

- The Board reviewed the revised cover memo and operation coverage sheet, regarding revisions to the proposed budget that were discussed at the budget meeting. Herbster noted when staff reviewed the carry-over for the bond issuance for the second half of the Haligus project, it was necessary to remove the Mickey Sund Complex improvements and a few other smaller projects in order to have the funds for the Haligus project. Commissioner Gallagher asked if the final price comes in lower than expected for the Haligus project, would the additional funds be made available for Mickey Sunds. Herbster answered yes, and staff will look into funding options to for the Micky Sund Baseball Complex, including grant opportunities and contacting Speer Financial to discuss issuing debt. Staff will repair the poles and netting this year, prior to running tournaments at the complex.
- In addition, transfers were made from Corporate and Recreation to Capital to meet the fund balance policy. The merit pool was changed from 4% to 5%.
- A copy of the General Practice Manual was distributed for Commissioner review. Changes and corrections are to be submitted to Herbster. Revisions will be made and presented to the Board for approval at the regular meeting in April for approval.
- The IAPD Legislative Conference is scheduled for May 2-3. Commissioners are to contact Herbster if they wish to attend.

Superintendent of Recreation Programs and Facility Services, Kurt Reckamp

- Both categories of the annual Puzzle Palooza event is sold out
- Staff is working on summer programming

Matters from the Board:

Commissioner *Cathy Cagle*

- Commissioner Cagle announced there will be a Board/Department Head dinner on Thursday, April 27, 2023, to honor Commissioner Gallagher for her 14 years of service on the Park Board of Commissioners.
- Commissioners Cagle and Michehl, and staff members Erik Jakubowski, Preston Skultety and John Fiorina attended the McHenry County Environmental Defenders dinner. The Park District was awarded the 2022 Government Award from The Environmental Defenders of McHenry County for hiring a full time Natural Resources Manager in 2022, maintaining pesticide-free parks and renovations of the Nature Center.
- The Board needs to appoint a representative for the Park Initiative Foundation.
- Requested incorporation of Special needs equipment, i.e., adult swings, when planning for development of Haligus Park.

Commissioner *Debbie Gallagher*

- The Park Initiative Foundation will not be holding the annual Cardboard Cup Regatta this year. The Committee will be seeking sponsors during Chamber of Commerce mixers and Park District events this year, for an event in 2024.
- Gallagher presented a spreadsheet showing the interest paid for bond issuance. She noted \$320,000 of interest was paid on three bond issuances this year. Commissioner Eric Anderson stated less interest would be paid if one bond was issued instead of two general obligation bonds.
- Requested staff review options to re-locate the Lippold Playground, possibly closer to the soccer and baseball fields.

Adjourn:

Commissioner Gallagher moved to adjourn the meeting at 7:15 pm. Seconded by Commissioner Michehl. All were in favor.

Approve: _____ Attest: _____
President Secretary