



Call to Order:

President Cagle called the meeting to order at 6:30 PM.

Commissioners Present: Karen Johnson, Linda Matthias, Sarah Michehl, Cathy Cagle

Commissioner Eric Anderson arrived at 6:40pm

Video Attendance: Commissioners Jason Heisler

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Members of the Public: John Pletz, Resident, Diana Kenny, Crystal Lake Historical Society President, Ann Viger, Crystal Lake Historical Society Vice President, Alli Pohl, Secretary, Brynn Jeffries Director, Board of Directors

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Gallagher moved to approve the Agenda, as presented. Seconded by Commissioner Johnson. All were in favor.

Matters from the Public: John Pletz, Resident, congratulated Commissioners Cagle and Heisler on their reelection to the Park Board.

Direction Items

B. Historical Society Memo of Understanding

Superintendent Reckamp noted Park District has provided space and equipment to the Crystal Lake Historical Society, as well as working with the Society to provide programs and events to promote local history to the Crystal Lake Community. Park District staff and members of the Historical Society agreed to memorialize the relationship and define roles and responsibilities. The Board discussed revising the agreement as follows.

Page 1, Paragraph 4: Owner of certain buildings in the City of Crystal Lake, to Lessee of certain buildings in Crystal Lake.

Superintendent Reckamp will make revisions and the Memo of Understanding, and it will be placed on agenda for adoption at the Regular Park Board meeting on April 20, 2023.

A. Final General Practices Manual Review

Executive Director Herbster reviewed the revisions to the General Practices Manual. The board requested the following items be included in the revisions.

- History of the Park District/ Park Place: Date of year sold

- Land Acquisition/ duplicate sentence: remove last bullet item Parcels that may prove to be expensive to maintain
- Service Delivery through Programming: D. remove sports and remove last E. replace the word *sexes to genders*
- Comprehensive Master Planning and Strategic Planning: Executive Director Herbster will revise the review of the Comprehensive Master Plan from 10 years to 5-10 years and the Plan to be reviewed for updating 3-5 years. Defining a Comprehensive and Strategic Plan will be defined and brought back to the Board for review at a later date.
- Use of Park District Programs: First Paragraph Add ...and NISRA full time employees who select the Crystal Lake Park District as their home district
- add tax levy information from 9.5 to Policy 9.9. Remove Policy 9.5

The Board agreed with the revisions to the General Practiced Policy Manual, as presented The policy manual with final revisions will be presented to the Park Board for approval on April 20, 2023.

A. The Racket Club Financial/Operations Consultant Proposal

The Board requested the following revisions to the consultant's proposal for The Racket Club. Remove *Work with the Club's staff* on page 2. Item F. under Services and page 2 item G. Timeline. Revisions will be made, and the proposal will be presented to the Park Board for approval on April 20, 2023.

B. Annual Lake Work Consultant Proposal

The Board reviewed the proposal received from Hey and Associates, Inc. for Lake Consulting Scope of Services for 2023. The Board expressed concern of contracting for five days of harvesting, shoreline homeowners contracting with Hey and Associates and the need for annual water testing. Commissioner Cagle requested a meeting with the City of Crystal Lake to discuss a fee increase to the lake use decals.

The Board agreed to change the five days of weed harvesting to three days, eliminate the lake meeting, fishery management and lake sampling results website. The proposal will be revised and will be presented to the Park Board for approval on April 20, 2023.

Discussion Items

A. Barlina Barn Replacement Ideas

The Board reviewed a list of options for the use of the Barlina property. Community meetings will be scheduled to discuss the tear down of the Barlina Barn and to obtain input on potential uses for the area. Commissioner Cagle requested options for repurposing the Police House located on the Barlina property. The Board discussed hiring an outside consultant to conduct a needs review and budget analysis of the Park Police Department. It was suggested that the Board members schedule a ride-a-long with a Park Police Officer. Herbster will provide a copy of the last written review of the Park Police Department to the Park Board.

B. Election Signs on Park Property

Commissioner Cagle requested staff contact the County for a list of people filing for upcoming elections and then informing the candidates that election signs are not allowed on Park property. The result of the conversation was to include this information in the newsletter and on social media.

C. Teen Programming Update

Executive Herbster noted staff is looking to work with local clubs and organizations with students to develop teen programming. District 47 has agreed to work with the Park District. Superintendent Kurt Reckamp stated the teen programming has been hard to run because many students in this age group are involved with sports and other activities. The District is offering Teen Camp, Teen Volleyball, Tennis and Mini-Golf. The District also provides job opportunities. The Board suggested contacting the Activity Directors at School District #155, The Break, Teen Job Fairs and looking into electronic chess, fishing, adventure clubs and excursions.

Matters from Staff:

Executive Director Herbster reported he and Superintendent Tina Becke spoke with Aaron Gold, Speer Financial, regarding bond issuance options for the Mickey Sund Complex renovation project.

Matters from the Board

Commissioner Anderson suggested having Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C. conduct the review of the Park District Police Department to determine the need. Commissioner Gallagher suggested including crime statistics, if possible.

Executive Session

A. Commissioner Gallagher moved to enter Executive Session to discuss Personnel 2 (c) 1 and Land Acquisition / Lease 2 (c) 5 at 8:32 pm. Seconded by Commissioner Anderson. Roll Call: Ayes 7 (Anderson, Gallagher, Heisler, Johnson, Matthias, Michehl, Cagle)

Reconvene:

Commissioner Gallagher moved to reconvene Open Session at 9:08pm. Seconded by Commissioner Matthias, All were in favor.

Adjourn

Commissioner Gallagher moved to adjourn the meeting at 9:09pm. Seconded by Commissioner Matthias. All were in favor.

Approve: _____ Attest: _____
President Secretary