

Call to Order:

President Cagle called the meeting to order at 6:30 PM.

Commissioners Present: Eric Anderson, Debbie Gallagher, Jason Heisler, Karen Johnson, Linda Matthias, Sarah Michehl, Cathy Cagle

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Anne Sandor, Recording Secretary

Citizens: Levin Family, Freese Family, John and Kathy Pletz, Mayor Haig Haleblian, Hawley Haleblian, Mike Shorten, McHenry County Board Representative, District 4 and Carolyn Campbell McHenry County Board, District 3

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Gallagher moved to approve the agenda, as presented. Seconded by Commissioner Matthias. All were in favor.

Matters from the Public: None.

Commissioner Recognition: City of Crystal Lake Mayor Haig Haleblian, Mike Buehler, McHenry County Board Chairman, Hawley Haleblian, Mike Shorten, McHenry County Board Representative, District 4 and Carolyn Campbell McHenry County Board, District 3, presented proclamations to Debbie Gallagher, Commissioner, for her years of service to the Park District as an employee for 19 years and Park Board Commissioner for 14 years. Commissioner Cagle read the proclamation sent from David Stavropoulos, Village of Lakewood President. The Park Board and staff shared their appreciation of Debbie's work for the Park District and the community.

Unfinished Business: None.

Consent Agenda:

Commissioner Gallagher moved to approve the following consent agenda item, as presented.

- A. Approval: The Voucher Expenses for the month ending April 30, 2023, in the amount of \$652,875.38
- B. Approval: The Interim Voucher Expenses for the month ending May 31, 2023, in the amount of \$533,259.41
- C. Accept: The Treasurer's Report for the month ending April 30, 2023, in the amount of \$15,509,417.61
- D. Approval: Regular Meeting Minutes – April 20, 2023
Seconded by Commissioner Anderson.
Roll Call: Ayes: 7 Anderson, Heisler, Johnson, Matthias, Michehl, Cagle, Gallagher
Nays: 0

Adjourn Sine Die –Close of 2022-2023

Commencement of 2023-2024 Fiscal Year

- I. Installation of New Commissioners
- II. Roll Call
Commissioners Eric Anderson, Jason Heisler, Karen Johnson, Linda Matthias, Sara Michehl, Cathy Cagle
- III. Nomination/Election of Officers
 - A. President: Commissioner Anderson and Cagle were nominated for President
Commissioner Matthias nominated Commissioner Anderson. Commissioner Johnson nominated Commissioner Cagle
 - B. Vice President: Commissioner Michehl was nominated for Vice-President
Commissioner Cagle nominated Commissioner Michehl.

Commissioners Anderson and Cagle explained why they felt they were best qualified to be chosen for the President of the Park Board of Commissioners. Commissioner Heisler requested a secret ballot vote for President. Executive Director reported the results ended in a tie, 3-3.

Commissioner Anderson moved to table the Election of Officers to the Regular Meeting on June 15, 2023. Seconded by Commissioner Matthias. All were in favor.

Commissioner Cagle will remain as President until the revote takes place at the Regular Board meeting in June.

Special Appointments

- A. Board Secretary
- B. Board Treasurer
- C. Assistant Board Treasurer
- D. Legal Counsel
- E. FOIA Officers
- F. Open Meetings Act Officer
- G. NISRA Board of Directors
- H. Crystal Lake Park Initiative Foundation

Commissioner Anderson moved to table Special Appointments to the Regular Meeting on June 15, 2023. Seconded by Commissioner Matthias. All were in favor.

Consent Agenda

Commissioner Michehl moved to approve the consent agenda, as presented.

- A. Approval: Committee Meeting of the Whole Minutes 05.04.23
- B. Approval: Resolution 23.24.01 Decennial Committee Formation
- C. Approval: ADA Transition Plan
- D. Approval: Crystal Lake Park Foundation-Glow Items Fundraiser Request
- E. Approval: Agency Goals 2023-2024

Seconded by Commissioner Johnson. All were in favor.

New Business

- A. Approval: Lippold Park / Indian Prairie Seal Coat and Stripe Bid
Commissioner Anderson moved to accept the lowest responsible, responsive bid submitted by SKC Construction for the Lippold Park / Indian Prairie Sealcoat and Stripe project in the amount of \$42,604.36. Seconded by Commissioner Matthias.
Roll Call: Ayes: 6 (Anderson, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0
- B. Approval: Purchase - Toro Groundsmaster 5900 Wide Area Mower
Commissioner Michehl moved to approve the purchase of one Toro Groundsmaster 5900 wide are mower for \$141,067.82, from Reinders, Sourcewell National Joint Purchase.
Seconded by Commissioner Johnson.
Roll Call: Ayes: 6 (Johnson, Matthias, Michehl, Anderson, Heisler, Cagle) Nays: 0
- C. Approval: Ventrac Tractor Purchase
Commissioner Michehl moved to approve the purchase of one Ventrac tractor with implements, from Burris Equipment, Sourcewell National Joint Purchase in the amount of \$124,398.98. Seconded by Commissioner Matthias.
Roll Call: Ayes: 6 (Michehl, Anderson, Heisler, Matthias, Johnson, Cagle) Nays: 0
- D. Approval: Seasonal Brochure Printing Bid
Commissioner Anderson moved to approve the bid of KK Stevens Publishing of Astoria, IL in the amounts as follows:
\$14,770.65 fall 2023
\$15,964.40 winter/spring 2023-2024
\$16,527.22 summer 2024
ALL SEASON TOTAL: \$47,262.27
Seconded by Commissioner Michehl.
Roll Call: Ayes: 6 (Anderson, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0
- E. Approval: Hitchcock Haligus Park Final Design Proposal
Commissioner Michehl moved to approve the final design proposal for Haligus Park, submitted by Hitchcock Design, in the amount of \$366,000.
Seconded by Commissioner Heisler.
Roll Call: Ayes 6 (Heisler, Johnson, Matthias, Michehl, Anderson, Cagle) Nays: 0

Reports to the Board:

Executive Director Jason Herbster

- NRPA Conference Registration in due on Monday, June 5, 2023
- Main Beach staff gathering on Friday, June 2, 2023, from 4pm - 7pm
- A Special Meeting will be scheduled on June 1, 2023, to approve a resolution to move forward with the PARC grant application for the Mickey Sund Baseball Fields.

Superintendent of Business Services, Tina Becke

- April financials were presented as unaudited
- The auditors will begin preliminary audit on Tuesday, May 30, 2023
- Commissioner Anderson asked what the budget is the Police Fund. Staff did not have that detail on hand and would forward the information to the Board via email.

Superintendent of Park Services, Erik Jakubowski

- Staff is preparing the splash pads and beaches for opening day.

Manager of Park Planning and Development, Amy Olson

- The Main Beach roof replacement project should be completed early next week
- The court renovation at The Racket Club is moving along

Matters from the Board:

Commissioner Cathy Cagle reported she met with a community member about a mountain bike club and mountain bike use at Sterne's Woods and Veteran Acres Park. They discussed the increase of mountain bike use on the trails, trail quality and rules for the trails.

Commissioner Eric Anderson reported he was contacted by some soccer folks regarding the irrigation system and the parking lot drainage at Lippold Park. They complimented the Park Service's staff for the work at Lippold park and asked for a sign to be posted for the outside restroom access and the rotted dumpsters be removed.

Executive Session:

Commissioner Michehl moved to enter Executive Session to discuss item D. Land Acquisition / Lease 2 (c)5 at 7:46 pm. Seconded by Commissioner Johnson.

Roll Call: Ayes: 6 (Anderson, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0

Reconvene:

Commissioner Michehl moved to reconvene at 7:52 pm. Seconded by Commissioner Matthias. All were in favor.

Adjourn:

Commissioner Matthias moved to adjourn at 7:52 pm. Seconded by Commissioner Michehl. All were in favor.

Approve: _____ Attest: _____
 President Secretary