



**Crystal Lake Park Board of Commissioners
PERSONNEL AND POLICY COMMITTEE MEETING**

AGENDA

November 26, 2019 – 2:00pm

Administrative Office

One E. Crystal Lake Avenue - Crystal Lake, IL

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Matters from the Public
- V. Discuss: Employee Policy 4.02 – Paid Time Off (PTO) Days
- VI. Discuss: Employee Policy 9.01 – Separation of Employment
- VII. Review Proposed Changes: Employee Policy Manual Policy 2.05 – Recording of Hours Worked
- VIII. Review Proposed Changes: General Practices Manual Policy 4.1 - Park Board Services
- IX. Update: Recreational Cannabis Law Impacts on CLPD Policy
- X. Review/Prioritize List of Topics for Future Committee Meetings
- XI. Adjourn