



Call to Order:

President Cagle called the meeting to order at 6:30 PM.

Commissioners Present:

Eric Anderson, Debbie Gallagher, Jason Heisler, Karen Johnson, Linda Matthias, Sarah Michehl, Cathy Cagle

Legal Counsel:

Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff:

Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Citizens: Diane and Bob Miller, Crystal Lake Residents

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Gallagher moved to approve the agenda, with the removal of items E. Barlina Barn, F. Lippold Trail and G. Purchase of Used Work Trucks. Seconded by Commissioner Matthias. All were in favor.

Business Items

A. Balanced Budget Scenario

Executive Director Herbster reported the Board gave direction to staff to present a balanced budget. Herbster presented a spreadsheet showing reductions in expenses in maintenance, operations and capital needed to achieve a balanced budget with little impact to operations. Capital projects were mostly impacted under this scenario. Herbster noted this scenario shows the fund balance could carry operations, but may not be able to in the future.

The Board discussed showing the need for expenses, reviewing the survey results and master plan to see the community needs. Options of maintaining the facilities which are mostly used, liquidating unused property, and the need for a community center were discussed.

The Board agreed to prioritize and to budget for the need of the community and district.

B. Tax Levy 2022

A spreadsheet showing an approximate 20-year effect of not taking the CPI increase in the 2021 levy was reviewed. Herbster noted the long term financial impacts of the decision not to levy the full amount based on the 2021 levy and an assumed CPI of 1.5% each year. The accumulated amount not levied is approximately 8.5 million dollars over a 20-year period. Superintendent Becke distributed a spreadsheet to show the District's levy history from years 2008 through 2021.

Staff will present information to determine the rate to use for the 2022 tax levy for the Board to review at the Regular Board meeting in October.

C. Executive Director Goal Setting and Review Process

Commissioner Cagle presented information she gathered from area agencies regarding Executive Director's review process. The Board thanked Cagle for her work. It was agreed the current process needs to be changed. Commissioner Cagle will work on and present a new Director Evaluation process to the Board at a future meeting. Commissioner Gallagher offered to work on the project with Commissioner Cagle.

D. General Practices Manual Policy 5.5 Meeting Attendance

The Board reviewed the revisions to the General Practices Manual Policy 5.5 Meeting Attendance.

The Board agreed to make the following highlighted revisions to the meeting attendance policy, and present the revised policy to the Board for approval at the Regular Park Board meeting in October.

Commissioners are **required** to attend every Board meeting **and Committee of the Whole meeting**. A recurrent pattern of missing meetings is not fair to the other Board members or to the residents and taxpayers. Thus, the Board may declare the office of any Commissioner vacant if that Commissioner **misses eight or more** Board meetings or Committee of the Whole meetings in any twelve-month period. If the Board finds that a Commissioner has failed to comply with the attendance requirements of this Section, a hearing shall be held to determine if a vacancy shall be declared. The hearing shall be conducted in closed session per section 2(c)3 and in accordance with rules adopted by the Board.

Additions to the policy will include the process of informing Board members of absences via phone call, email and certified letter, and notifying the Board President 48 hours when aware of missing a meeting. Commissioner Cagle noted there is a running attendance sheet in the DropBox.

Revisions will be made to the attendance policy and presented for Board approval at the Regular meeting in October.

- E. Barlina Barn -Removed from agenda
- F. Lippold Trail Audit -Removed from agenda
- G. Purchase of Used Work Trucks -Removed from agenda

H. Bond Issuance

Executive Director Herbster noted at the last Finance Committee meeting the committee discussed postponing the combined annual roll over bond and the two year issuance due to the two open grant applications for the Mickey Sund Baseball Complex and the Haligus Park projects. The committee agreed to commit to the Haligus Park project regardless of receiving grant funds and to hold off on the Mickey Sund project if the grant is not awarded. To achieve this, the District would need to issue alternative revenue source bonds in the amount of \$4.0 million for the Haligus Park project and alternate revenue source bonds in the amount of \$1.5 million for projects. The roll over bond process will start in October.

Executive Director Herbster and Superintendent Becke will meet with Speer Financial to discuss these options and will report to the Board at the Regular meeting in October.

Adjourn: Commissioner Michehl moved to adjourn the meeting at 8:24 PM. Seconded by Commissioner Gallagher. All were in favor.

Approve: _____
President

Attest: _____
Secretary