



Crystal Lake Park Board of Commissioners REGULAR MEETING AGENDA

November 19, 2015 - 7:00 PM

Administrative Office - One E. Crystal Lake Avenue - Crystal Lake, IL

The mission of the Crystal Lake Park District is to enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Appointment of New Commissioner
- VI. Swearing in New Commissioner
- VII. Approval of Minutes
 - A. October 15, 2015
- VIII. Approval of Voucher List
- IX. Approval of Interim Voucher List
- X. Treasurer's Report
- XI. Matters from the Public
- XII. Committee Reports
 - A. Safety Action team Meeting Minutes – October 21, 2015
- XIII. Unfinished Business
- XIV. Consent Agenda
 - A. Crystal Lake Lions Rugby Club Request
 - B. America's Cardboard Cup Regatta Foundation Request
 - C. St. Elizabeth Ann Seaton Catholic Church Request
- XV. New Business
 - A. Speer Financial –Acceptance of Low Bid
 - B. Ordinance 15.16.06 -An Ordinance providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2015, of the Crystal Lake Park District, McHenry County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.
 - C. Tax Levy –Determination of Funds
 - D. Main Beach Final Design Review
 - Steve Konters, Hitchcock Design Group and Mike Klepitsch, Apex Project Management Presentation
 - E. Annual Recommendations - Picnic, Building and Field Rentals
 - F. Annual Recommendations – Beach Pass Fees
 - G. Annual Recommendations – Boat Gate and Fisherman Gate Keys
 - H. Annual Recommendations –Vehicle Sticker/Parking Fees
 - I. Employee Policy Revisions Approval
 - 1.04 Hiring Qualifications
 - 1.18 Drivers License Abstract
 - 7.13 Blogging and Social Media
 - J. IAPD Annual Meeting –Credentials Certificate

- XVI. Reports to the Board
- XVII. Matters from the Board
- XVIII. Committee Meeting Dates
- XIX. Executive Session
 - A. Litigation 2 (c) 11
 - B. Personnel 2 (c) 1
 - C. Sale or Lease 2 (c) 6
 - D. Land Acquisition / Lease 2 (c) 5
 - E. Review of Minutes 2 (c) 21
- XX. Reconvene
- XXI. Action from Matters from Executive Session
- XXII. Adjourn

Prepared Agenda for Matters from the Public

The public is invited to bring to the Board's attention any matter of public concern not otherwise on the agenda. Public comment may be no longer than 5 minutes per person in duration, with a 15 minute maximum overall. Interrogation of the Park District Staff, Board Members or Legal Counsel will not be allowed at this time, nor will any comment from the Park Board, Staff or Legal Counsel. Personal invectives against Park District Staff, Legal Counsel, or Elected Officials are not permitted.

Appointment of New Commissioner:

A motion is requested of the Board to approve the appointment of Kristin Davis to fill the vacancy on the Board left by the resignation of Paul Myers.

Consent Agenda

- A. Crystal Lake Lions Rugby Club Request**
- B. America's Cardboard Cup Regatta Request**
- C. St. Elizabeth Ann Seton Catholic Church Request**

A motion is requested of the Board to approve the Consent Agenda items A. Crystal Lake Lions Rugby Club Request, B. America's Cardboard Cup Regatta Request and C. St. Elizabeth Ann Seton Catholic Church Request, as presented.

New Business

A. Speer Financial –Acceptance of Low Bid Rate

A motion is requested of the Board to accept the bid from _____, at a net interest rate of _____% for the General Obligation Limited Tax Park Bonds, Series 2015.

B. Ordinance 15.06.06 – Annual Bond Issue

A motion is requested of the Board to adopt Ordinance 15.16.06 -An Ordinance providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2015, of the Crystal Lake Park District, McHenry County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

C. Tax Levy –Determination of Funds

A motion is requested of the Board to approve a levy of \$_____ for Corporate and Special Revenue Funds; a total levy of \$_____ which includes Debt Service.

D. Main Beach Final Design Review

-Steve Konters, Hitchcock Design Group and Mike Klepitsch, Apex Project Management Presentation

A motion is requested of the board to approve the final design for Phase I Main Beach Improvements and instruct the design team to proceed with construction documents.

E. Annual Recommendations - Picnic, Building and Field Rentals

A motion is requested of the Board to approve the Picnic, Building and Field Rental fee structure and Facility Rental Agreement revisions, as presented.

F. Annual Recommendations – Beach Pass Fees

A motion is requested of the Board to approve the proposed revised fee structure, as presented.

G. Annual Recommendations – Boat Gate and Fisherman Gate Keys

A motion is requested of the Board to approve the boat gate key and fisherman gate key fee changes, as presented.

H. Annual Recommendations –Vehicle Sticker/Parking Fees

A motion is requested of the Board to **eliminate Policy 10.3 Beach Vehicle stickers and Parking fees and approve the increase of the non-resident beach entry fee \$1.00.**

I. Employee Policy Revisions Approval -1.04 Hiring Qualifications, 1.18 Drivers License Abstract and 7.13 Blogging and Social Media

A motion is requested of the Board to **approve Employee Policy revisions to 1.04 Hiring Qualifications, 1.18 Drivers License Abstract and 7.13 Blogging and Social Media, as presented.**

J. IAPD Annual Meeting –Credentials Certificate

Staff recommends that the Park Board of Commissioners appoint Executive Director Jason Herbster as the delegate and one Board member attending the IAPD/IPRA state conference as an alternate.