



Call to Order: President Cagle called the meeting to order at 6:30 PM.

Commissioners Present:

Commissioners Anderson, Gallagher, Heisler, Johnson, Matthias, Michehl, Cagle

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Amy Olson Manager of Park Planning and Development, Tina Becke, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Citizens: Bob and Dianne Miller

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Gallagher moved to approve the agenda, as presented. Seconded by Commissioner Matthias. Commissioner Cagle requested the removal of New Business item C from the agenda. All were in favor.

Matters from the Public: Bob Miller expressed safety concerns of the walking trails near the wetlands at Lippold Park. Mr. Miller submitted a packet of information to the Park Board, regarding his concerns. (attached) A petition with signatures for trail repairs was included. Mr. Miller also commented that a sewer line was promised to the Lippold neighbors, and it was never installed. Dianne Miller addressed her concerns of trail use by people with disabilities. Mr. and Mrs. Miller asked the Board and staff to address these concerns. Mrs. Miller also expressed her disappointment when she did not see the Board packet on the Park District's website.

Committee Reports: Planning, Buildings and Grounds Committee

Karen Johnson noted the Committee discussed the renovation options to the Barlina Barn, the City's request for an easement for a water main project, IDOTs plans for road work at Miller and Randall road and a request for an easement at the Winding Creek bike trail. The tennis court project bids came in over budget; staff will revisit the project. The Asphalt bid for the Administrative Office parking lots, the Grand Oaks parking lot and Hill Farm drive and parking lot will be going out this month. The sign to promote the ball hockey court project was displayed at the Cardboard Cup Regatta event. The project was well received.

The committee also discussed the Haligus Park project. Staff is working with Hitchcock Design Group on a grant application. The committee discussed the grant requirements needed by SAMS; System for Awards Management, GATA – Grant Accountability & Transparency Act, and DUNS – Data Universal Numbering System.

Unfinished Business: None.

Consent Agenda:

Commissioner Gallagher moved to approve the Consent Agenda items, as presented.

- A. Approval: The Voucher Expenses for the month ending, July 31, 2022, in the amount of \$ 456,467.67
- B. Approval: The Interim Voucher Expenses for the month ending August 31, 2022, in the amount of \$489,828.96.
- C. Accept: The Treasurer's Report for the month ending, July 31, 2022, in the amount of \$12,845,701.46.
- D. Approval: Regular Meeting Minutes 07.21.22
- E. Approval: Chamber of Commerce Fundraiser Event
- F. Approval: Alzheimer's Association Walk to End Fundraiser Event
- G. Approval: Ornerly Mule Racing Earth Day Event 2023
- H. Approval: Ornerly Mule Racing Frozen Gnome Event 2023
- I. Approval: Ornerly Mule Racing Soul Crusher Event 2023
- J. Approval: Revisions to Annual Meeting Schedule
- K. Approval: City/Crystal Lake Park District Water Main Easement Agreement

Seconded by Commissioner Johnson.

Roll Call: Ayes: 7 (Anderson, Gallagher, Heisler, Johnson, Matthias, Michehl, Cagle) Nays: 0

Items Removed from Consent Agenda

Business Items

- A. Approval: Ordinance 22.23.09

Discussion: Commissioner Gallagher noted the amendment to the policy is due to the change in State law.

Amendment to Employee Policy Manual Policy 3.21 Purchasing Policy & Issue of Purchase Orders Commissioner Anderson moved to approve Ordinance 22.23.09, an amendment to Employee Policy Manual Policy 3.21 Purchasing Policy & Issue of Purchase Orders, as presented. Seconded by Commissioner Michehl.

Roll Call: Ayes; 7 (Gallagher, Heisler, Johnson, Matthias, Michehl, Anderson, Cagle)
Nays: 0

- B. Approval: Ordinance 22.23.10

Discussion: None

Amendment to Park District Policy Manual 5.20 Purchasing Policy & Issue of Purchase Orders Commissioner Gallagher moved to approve Ordinance 22.23.10, an amendment to Park District Policy Manual Policy 5.20 Purchasing Policy & Issue of Purchase Orders, as presented. Seconded by Commissioner Anderson.

Roll Call: Ayes: 7 (Heisler, Johnson, Matthias, Michehl, Anderson, Gallagher, Cagle)
Nays: 0

C. ~~Approval: Ordinance 22.23.11~~

~~Amendment to Park Ordinance 11.25 Tobacco, Nicotine Products & Implementation of Smoke Free Illinois Act~~ Removed from agenda.

D. Approval: Feinberg Fence Bid

Discussion: The location of the fence will be east of Pingree Road along Feinberg Park. The fence will be 8ft cedar shadow box style and the shrubs will be removed.

Commissioner Gallagher moved to accept the lowest responsible, responsive bid submitted by Durabuilt Fencing for the Feinberg Fence Replacement Project in the amount of \$95,500.00. Seconded by Commissioner Matthias.

Roll Call: Ayes: 7 (Matthias, Michehl, Anderson, Gallagher, Heisler, Johnson, Cagle)

Nays: 0

E. Approval: Genie Lift Purchase

Discussion: Commissioner Gallagher asked if this equipment can be stored indoors. Superintendent Jakubowski noted it will be stored outdoor at the Storage Compound in Lippold Park.

Commissioner Michehl moved to approve the purchase of one used 2014 Genie Lift for \$42,599.00 from Illinois Lift out of Cary, IL.

Seconded by Commissioner Johnson.

Roll Call: Ayes: 7 (Matthias, Michehl, Anderson, Gallagher, Heisler, Johnson, Cagle)

Nays: 0

Discussion Item: Eurasian Watermilfoil Post Application Assessment

Executive Director Herbster noted a report from Hey and Associates regarding the Eurasian Watermilfoil ProcellaCOR application treatment was included in the Board Packet. The treatment was 100% effective.

Herbster reported he has emails from north shore residents regarding the increase of Eel Grass in that area. Herbster will be meeting with Hey and Associates to discuss other solutions and temporary relief, such as a more frequent schedule of harvesting.

Commissioner Gallagher stated she was in favor of treating invasive plants, and was not in favor of treating native plants. She suggested forwarding the resident concerns to the Lake Advisory Committee. Commissioner Matthias stated she understands the lake weed issues and noted her family pushed out the weeds for harvest disposal.

Commissioner Michehl noted it may be confusing to people when the Park District takes financial responsibility to treat Watermilfoil and not for the Eel grass. She agreed to refer the concerns to the Lake Advisory Committee.

Commissioner Anderson stated all shoreline property owners that own the lake bottom should continue their financial commitment. Commissioner Cagle suggested the Park Board, Lake Advisory Committee, City of Crystal Lake, Village of Lakewood, CCAPOA and Northshore Association meet to discuss options of a plan or policy to participate in the health of the lake. Executive Director Herbster noted the State of the Lake meeting will be scheduled to be held in October.

Reports to the Board:

Executive Director, Jason Herbster

- Jason Herbster is working on the OSLAD Grant Application with Amy Olson Manager of Park Planning and Development, and Hitchcock Design. The deadline for the grant application is September 30, 2022.
- Jason Herbster and Superintendent Tina Becke will be meeting with Speer Financial to discuss issuing debt for the OSLAD and Tourism grants.
- Received confirmation to move forward with the Museum Grant.
- Jason Herbster thanked Amy Olson for her work on the grant applications and playground projects.
- Commissioner Gallagher asked if the final drawings of Haligus Park will be presented to the Board. Jason Herbster will email the schematic designs to the Park Board.
- Ball Hockey: The Park Initiative Foundation is responsible for raising funds. A discussion will be brought to a Committee Meeting of the Whole. Commissioner Cagle asked for the lifespan and maintenance on a ball hockey facility. Jason Herbster will get costs and information on maintenance information on concrete and boards. Commissioner Cagle requested the project be included in the 10-year replacement plan.
- Christ House: The house is not moveable or salvageable. Staff will contact the City Police and Fire regarding their interest in using the building for training exercises.
- Vision/Principles: The final draft will be presented to the Board at the September Regular Board meeting.
- Jason Herbster has been asked to be an Ambassador for the Chamber of Commerce.
- Thanked staff for a great summer with very few issues.
- Thanked Board for their support and for budgeting funds to be able to hire the summer staff needed.

Superintendent of Business Services, Tina Becke

- Becke reported the Auditors will finish their work in August and will prepare a draft of the audit to present at the Regular Park Board meeting in October.

Manager of Park Planning and Development, Amy Olson

- Olsen gave an update on the Woodcreek, Veteran Acres and Woodland Estates playground resurfacing projects and playground equipment.
- The Administration Building stair replacement project will begin once the City permit is received.

Superintendent of Recreation Programs and Facility Services, Kurt Reckamp

- The summer was great! Reckamp thanked the Board for approving the increase in minimum wage. Many staff commented they want to return to work for the District next summer.

Superintendent of Park Services, Erik Jakubowski

- The bid for the Main Beach Flat Roof replacement came in over budget. Staff will meet to discuss this project.
- The Natural Resource Manager position has been posted.

- Herbster addressed the comment made by Mr. Miller regarding the sewer line. The sewer line was not promised to the Lippold neighbors. Plans would proceed only if all of the neighbors tied in to the line.

Matters from the Board:

Commissioner Sarah Michehl

- Commissioner Michehl attended the Monarch and Music event. The event went well and she thanked staff for their work done.

Commissioner Linda Matthias

- Commented that a Division Head at School District 155 commented on the Extended Time program. Her children attend North Elementary and they enjoy the afterschool program.

Commissioner Debbie Gallagher

- The Cardboard Cup Regatta event was a huge success. The information on the Ball Hockey Rink was well received. She thanked the Parks and Recreation staff for their work at the event. The next Park Initiative Foundation meeting will be in September. Commissioner Cagle thanked Commissioners Gallagher and Johnson for volunteering and staff for their work at the event.

Commissioner Cathy Cagle

- Commissioner Cagle asked for an update on the Channel. Jason Herbster stated Hey and Associates did some testing and will ask for an update.
- Commissioner Cagle requested a copy of the attendance policy and attendance records be added to the DropBox files.

Commissioner Eric Anderson

- Commissioner Anderson asked that staff review the condition of the trails at Lippold Park.

Committee Meeting Dates:

- Administration and Finance Committee meeting will be held on Thursday, September 1, 2022, at 5:30pm.
- Personnel and Policy Committee meeting will be held on Thursday, September 8, 2022, at 5:30pm.

Executive Session: None.

Adjourn:

Commissioner Gallagher moved to adjourn the meeting at 7:45PM. Seconded by Commissioner Michehl. All were in favor.

Approve: _____ Attest: _____
 President Secretary