Call to Order:
President Gallagher called the meeting to order at 6:30 PM.

Commissioners Present: Thomas Aquilina, Caroline Bachour-Chemaly, Michele Hartwig, Jason Heisler, Shawn Zimmerman, Cathy Cagle, Debbie Gallagher

Legal Counsel: Megan Mack, Ancel, Glink, Diamond, Bush, DiCianni and Kraftthefer, P.C.

Staff: Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Ann Viger, Director of Park Development and Interpretive Services, Katrina Hanna, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary, Ken Ostergaard, Program Instructor

Citizens: Michael Kane, Crystal Lake Advisory Committee Chairman, Marty Moisner, CCAPOA

Pledge of Allegiance: The Pledge of Allegiance was recited.

Introductions:
Michael Kane, Crystal Lake Advisory Committee Chairman, introduced the members of the Lake Advisory Committee: Gregg Kobelinski, Jessica Phillips, Jim Layer, Joe Keen, Mallory Wunschhel, Mike Kallenbach, Sandi DePaul and Thomas Kopp

Approval of Agenda:
Commissioner Bachour-Chemaly moved to approve the agenda, as presented. Seconded by Commissioner Aquilina. All were in favor.

Approval of Minutes:
Commissioner Cagle moved to approve the December 4, 2019, Special Meeting Minutes, as presented. Seconded by Commissioner Aquilina. All were in favor.
Commissioner Aquilina moved to approve the December 12, 2019, Regular Meeting Minutes, as presented. Seconded by Commissioner Bachour-Chemaly. All were in favor.

Approval of Voucher Expenses:
Commissioner Zimmerman moved to approve the Voucher Expenses for the month ending, December 31, 2019, in the amount of $2,137,355.90.
Roll Call:
Ayes: 7 (Aquilina, Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher) Nays: 0

Approval of Interim Voucher Expenses:
Commissioner Zimmerman moved to approve the Interim Voucher Expenses for the month ending January 31, 2020, in the amount of $75,028.56. Seconded by Commissioner Cagle.
Roll Call:
Ayes: 7 (Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Aquilina, Gallagher) Nays: 0
Treasurer’s Report:
Commissioner Zimmerman moved to approve the Treasurer’s Report for the month ending December 31, 2019, in the amount of $11,263,737.43. Seconded by Commissioner Bachour-Chemaly.

Roll Call:
Ayes: 7 (Hartwig, Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Gallagher) Nays: 0

Matters from the Public: Ken Ostergaard, Program Instructor, expressed concerns of an increase on non-resident program fees. He requested the Board consider implementing a format of increasing fees in small increments.

Committee Reports: January 7, 2020, Projects and Planning Committee Meeting Minutes
There were no additional comments.

Unfinished Business: None.

Consent Agenda:
Seconded by Commissioner Zimmerman. All were in favor.

New Business:
A. Crystal Lake Soccer Federation Event Request:
Commissioner Zimmerman moved to approve the Crystal Lake Soccer Federation Event request, as presented. Seconded by Commissioner Aquilina. All were in favor.

B. Resolution 19.20.06, CCAPOA License Agreement:
Commissioner Zimmerman moved to approve, Resolution 19.20.06, an ordinance for a CCAPOA License Agreement Relative to Piers, Mooring Anchors, Boat Lifts and Swimming Rafts on Crystal Lake. Seconded by Commissioner Aquilina.

Discussion: Commissioner Cagle requested the following underlined changes to the Ordinance 19.20.06 and the license agreement.

Ordinance 19.20.06, Paragraph 1
WHEREAS, the Crystal Lake Park District (“Park District”) is the owner of the majority of the Lake Bed of Crystal Lake;

License Agreement
11. This Agreement is for the period of time provided herein. At the expiration of its term, the parties agree to work cooperatively to negotiate an extension and/or a revision of the Agreement.

Commissioner Cagle amended the motion to approve, Resolution 19.20.06, an ordinance for a CCAPOA License Agreement Relative to Piers, Mooring Anchors, Boat Lifts and Swimming Rafts on Crystal Lake, pending attorney review of correction to number 1 of the Ordinance and number 11 on the License Agreement. Seconded by Commissioner Aquilina.

Roll Call:
Ayes: 7 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig, Gallagher) Nays: 0
C. Resolution 19.20.05, PARC Grant Application for Grand Oaks Recreation Center Project
Commissioner Bachour-Chemaly moved to approve Ordinance 19.20.05, an ordinance adopting the PARC Grant Application for Grand Oaks Recreation Center Project, as presented. Seconded by Commissioner Aquilina.
Roll Call:
Ayes: 7 (Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig, Heisler, Gallagher) Nays: 0

D. 2020 ADA Transition Plan Updates
A motion is requested of the Board to approve the 2020 ADA Transition Plan updates, as presented. Seconded by Commissioner Aquilina. All were in favor.

Commissioner Cagle suggested building a fully accessible park and added she was approached by a resident who suggested having people with disabilities review plans for future park projects.

E. 2017-2022 Strategic Plan –Six Month Update
Executive Director Herbster reported the software company is working on a solution for all updates and comments to be included on the report. Once resolved, Herbster will distribute the updated report. Commissioner Gallagher requested printed copies.

Reports to the Board:
Executive Director Herbster
- The IPRA/IAPD State Conference will be held January 23-26, 2020.
- The Board Retreat is scheduled for Saturday, February 15, 2020, at Shamrock Hills.
- The State of the Community Luncheon will be held at the Crystal Lake Country Club, at 11:30am, on Friday, February 7, 2020.
- Commissioner Gallagher noted she liked the article regarding the upcoming project in Cary.

Superintendent of Business Services
- Hanna noted a budget error in the December Income statement that will be resolved in the next fiscal year.

Superintendent of Development and Interpretive Services
- Sterne’s Woods: Tree removal will begin next week. Public notification procedures have been followed. This will be a three day project and is weather dependent.

Superintendent of Recreation Programs and Facility Services
- Staff is busy with winter programs, working on the summer brochure and budgets.
- 80% of the summer camp staff is returning to work this year.
- The Main Beach restrooms have been renovated.

Matters from the Board:
- Commissioner Bachour-Chemaly noted she enjoyed the Park District Newsletter.
- Commissioner Gallagher commented the newsletter was well received.
- Commissioner Hartwig noted people are noticing the signage at Sterne’s Woods.
- Commissioner Zimmerman commented on the Nature Center’s attendance, the Recreation and food service revenues are great. Zimmerman commended staff on the quality and artwork in the newsletter.

Committee Meeting Dates:
- Personnel and Policy Committee Meeting: Administrative Building on February 5, at 2:00pm.
- Building and Grounds Committee: Dates will be sent out next week to schedule a meeting to review a draft of the Urban Forest Management Plan
- The Lake Meeting: Administrative Building on April 2, 2020, at the 7:00pm,
Executive Session:
Commissioner Cagle moved to enter Executive Session at 7:35 pm to discuss items B. Personnel 2 (c)1. Seconded by Commissioner Aquilina.
Roll Call:
Ayes (7) Aquilina, Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher) Nays: 0

Reconvene:
Commissioner Hartwig moved to reconvene at 7:51 pm. Seconded by Commissioner Aquilina.
Ayes: 7 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig, Gallagher) Nays: 0

Matters from Executive Session: None.

Adjourn:
Commissioner Aquilina moved to adjourn the meeting at 7:52 pm. Seconded by Commissioner Zimmerman.
Ayes: 7 (Hartwig, Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Gallagher) Nays: 0

Approve: __________________________  Attest: __________________________
President  Secretary