



Park District Board of Commissioners

Regular Meeting Minutes

January 25, 2018



MISSION STATEMENT: To enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.

Call to Order: President Gallagher called the meeting to order at 6:30 PM.

Commissioners Present:

Caroline Bachour-Chemaly, Michele Hartwig Larry Wheeler, Shawn Zimmerman, Julie Martens, Debbie Gallagher

Telephonic Attendance: Thomas Aquilina

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff:

Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Ann Viger, Director of Planning and Development, Debra Oldham, Superintendent of Business Services, Kim Buscemi, Superintendent of Recreation Services, Jack Sebesta, Superintendent of Facility Services, Anne Sandor, Recording Secretary

Citizens: Ian Grochowski, Resident

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:

Executive Director Herbster noted the next scheduled Board meeting will be held on February 15, 2018.

Commissioner Hartwig moved to approve the agenda, as presented. Seconded by Commissioner Bachour-Chemaly.

All were in favor.

Approval of Minutes: Commissioner Aquilina moved to approve the minutes of the December 14, 2017 meeting, as presented.

Commissioner Bachour-Chemaly noted a change to her comments regarding tree removal. She stated the district needs to be more sensitive with neighbors' concerns of tree removal.

Commissioner Bachour-Chemaly moved to approve the minutes of the December 14, 2017 regular meeting, as corrected. Seconded by Commissioner Hartwig. All were in favor.

Approval of Voucher List:

Commissioner Wheeler moved to approve the vouchers of December 2017, in the amount of \$579,671.11. Seconded by Commissioner Zimmerman.

Roll Call: Ayes: 7 (Aquilina, Bachour-Chemaly, Hartwig, Wheeler, Zimmerman, Martens, Gallagher)

Nays: 0

Approval of Interim Voucher List:

Commissioner Wheeler moved to approve the interim vouchers of January 2018, in the amount of \$255,246.65.

Seconded by Commissioner Martens.

Roll Call: Ayes: 7 (Bachour-Chemaly, Hartwig, Wheeler, Zimmerman, Martens, Aquilina, Gallagher)

Nays: 0

Treasurer's Report:

Commissioner Wheeler moved to approve the balance of the Treasurer's Report for December 31, 2017, in the amount of \$10,044,236.56. Seconded by Commissioner Bachour-Chemaly.

Roll Call: Ayes: 7 (Hartwig, Wheeler, Zimmerman, Martens, Aquilina, Bachour-Chemaly, Gallagher)

Nays: 0

Matters from the Public: Ian Grochowski, 13 year-old resident asked the Park Board to consider installing a mural wall at Main Beach or any of the parks. He stated there are many artists in the area who would appreciate an area to express themselves, and the wall may deter people from expressing illegal graffiti on park property. The Board thanked Mr. Grochowski for presenting the idea. Director Herbster will have staff contact Mr. Grochowski to meet to discuss the idea further.

Committee Reports: None.

Unfinished Business: None.

Consent Agenda:

Commissioner Wheeler moved to approve Consent Agenda items A. Abatement Ordinance 17-18-08 -2008B B. Abatement Ordinance 17-18-09 -2010A, C. Abatement Ordinance 17-18-10 -2012B, D. Abatement Ordinance 17-18-11 -2014B, E. Abatement Ordinance 17-18-12 -2016B, F. MCAP Fundraiser Request, G. On Angel's Wings Fundraiser Request and H. Perfectly Posh Bridal Gift Shopping Event, Raffle Request and Heart & Soul Fundraiser 2018, as presented.

Seconded by Commissioner Zimmerman.

Roll Call: Ayes: 7 (Zimmerman, Martens, Aquilina, Bachour-Chemaly, Hartwig, Wheeler, Gallagher)

Nays: 0

New Business:

A. Approval: Lippold Park Stormwater Improvements

Commissioner Martens moved to accept the proposal submitted by Hey and Associates, Inc. for Lippold Park Drainage Projects Site Engineering and permitting in the amount not to exceed \$16,750.

Commissioner Hartwig asked for details on this project.

Ann Viger, Director of Planning and Development explained the City has identified the need to detain and store more stormwater in Lippold Park. The City has requested that the park district undertake improvements to two areas within Lippold Park. Ann presented a map showing a berm along the walking path south of the western soccer fields. It had been determined that the berm was not built exactly as designed and needs to be raised and extended and a small (2 acre) pocket of land east of the berm that is currently not captured during large storm events. The City is proposing that a storm sewer line be installed between the path and the rear of some homes on Thornwood Lane that would pick up low flows from yards that currently gets trapped by the path and would allow for rear yards to drain over time in high flow events. Although this would not be a 100% fix, the sewer will help the flow.

Seconded by Commissioner Bachour-Chemaly.

Roll Call: 7 (Martens, Aquilina, Bachour-Chemaly, Hartwig, Wheeler, Zimmerman, Gallagher)

Nays: 0

B. Approval: Tree and Bench Donation Program

Commissioner Hartwig moved to adopt the proposed changes to the Tree and Bench Donation Program, as presented. After discussion, the Board agreed to adopt the change to eliminate tree plaques from the memorial donation program.

Seconded by Commissioner Aquilina.

All were in favor.

C. Approval: ADA Transition Plan

Commissioner Wheeler moved to approve the 2018 ADA Transition Plan, as presented.

Seconded by: Commissioner Julie Martens. All were in favor.

Reports to the Board:

Jason Herbster: A draft copy of the agenda for the Board Retreat scheduled for Saturday, February 17, 2018 was distributed. The Legislative Conference will be held April 24-25, 2018. Herbster will attend the School District 155 meeting regarding a change in the Physical Education program.

Ann Viger: She likes the idea of a wall mural. She asked the Board to consider the placement of the wall in a park other than Main Beach.

Jack Sebesta: Cathy Kuntz is retiring at the end of the school year. One application has been received for the position at Colonel Palmer House.

Kim Buscemi: Sandra Thompson, Recreation Supervisor, was featured in the ACA Volunteer Spotlight. Upcoming events include Mixxed Fit Zumba Party, Adult Line Dance, Snowbird Softball Tournament, Daddy Daughter Dance and Chili Open.

Commissioner Aquilina left the meeting at 7:50 pm

Matters from the Board:

Commissioner Bachour-Chemaly asked if the Scouts Orienteering program is open to the public. Sebesta noted all of the scout programs are to the public.

Commissioner Hartwig stated runners from Canada participated in the Frozen Gnome event. The event was a success.

Commissioner Gallagher requested tours of the houses on the recent acquired properties prior to the Board Retreat.

Committee Meeting Dates: None.

Executive Session:

Commissioner Bachour-Chemaly moved to enter Executive Session at 7:58 to discuss item B. Personnel 2 (c) 1. Seconded by Commissioner Wheeler.

Roll Call: Ayes: 6 (Bachour-Chemaly, Hartwig, Wheeler, Zimmerman, Martens, Gallagher)

Nays: 0

Reconvene:

Commissioner Wheeler moved to reconvene open session at 8:10pm. Seconded by Commissioner Martens.

Roll Call:

Ayes: 6 (Caroline Bachour-Chemaly, Michele Hartwig Larry Wheeler, Shawn Zimmerman, Julie Martens, Debbie Gallagher)

Nays: 0

Commissioner Wheeler requested a change to the start time of the Park Board meetings. Director Herbster suggested scheduling meetings at 7:00pm during April through August and at 6:30pm during September through March. Revisions will be made to the current schedule for Board approval at the February board meeting.

Matters from Executive Session: None.

Adjourn:

Commissioner Wheeler moved to adjourn the meeting at 8:25pm. Seconded by Commissioner Martens.

Roll Call:

Ayes: 6 (Shawn Zimmerman, Julie Martens, Caroline Bachour-Chemaly, Michele Hartwig, Larry Wheeler, Debbie Gallagher)

Nays: 0

Approve: _____
President

Attest: _____
Secretary