



**Park District Board of Commissioners  
Regular Meeting Minutes  
February 20, 2020**

*MISSION STATEMENT: To enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.*

Call to Order:

Vice-President Hartwig called the meeting to order at 6:30 PM.

Commissioners Present:

Caroline Bachour-Chemaly, Michele Hartwig, Jason Heisler, Shawn Zimmerman, Cathy Cagle

Telephonic Attendance: Thomas Aquilina

Absent: Debbie Gallagher

Legal Counsel:

Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff:

Jason Herbster, Executive Director, Erik Jakubowski, Superintendent of Park Services, Ann Viger, Director of Park Development and Interpretive Services, Katrina Hanna, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Citizens: John Streit, McHenry County Youth Sports Association

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Hartwig noted item X. IPRA Community Service Awards was removed from the agenda.

Commissioner Aquilina moved to approve the agenda, as presented. Seconded by Commissioner Zimmerman.

All were in favor.

Approval of Minutes:

Commissioner Bachour-Chemaly moved to approve the minutes of January 16, 2020, as presented. Seconded by Commissioner Cagle. All were in favor.

Approval of Voucher List:

Commissioner Zimmerman moved to approve the Voucher Expenses for the month ending, December 31, 2019, in the amount of \$2,137,355.90. Seconded by Commissioner Cagle.

Roll Call: Ayes: 6 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig) Nays: 0

Approval of Interim Voucher List:

Commissioner Zimmerman moved to approve the Interim Voucher Expenses for the month ending January 31, 2020, in the amount of \$75,028.56. Seconded by Commissioner Cagle.

Roll Call: Ayes: 6 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig) Nays: 0

Treasurer's Report:

Commissioner Zimmerman moved to approve the Treasurer's Report for the month ending December 31, 2019, in the amount of \$ 11,263,737.43. Seconded by Commissioner Bachour-Chemaly.

Roll Call: Ayes: 6 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig) Nays: 0

Matters from the Public: None.

#### Committee Reports:

- Personnel and Policy Committee Meeting February 5, 2020  
Commissioner Hartwig noted the committee discussed revisions to several policies. She commended Anna Olas, Manager of Human Resources, for her explanations on the changes to Employee Policy Manual Policy 6.12 Proper Dress and 1.06 Alcohol / Drugs.
- Buildings and Grounds Committee Meeting February 11, 2020  
Commissioner Cagle noted the Buildings and Grounds Committee reviewed the Recreational Trails Grant application. She commended Ann Viger, Director of Park Development and Interpretive Services for her work re-writing the Urban Forestry document.

Unfinished Business: None.

#### Consent Agenda:

Commissioner Bachour-Chemaly moved to approve the Consent Agenda item A. 2020 MCYSA / Primetime Tournament, as presented. Seconded by Commissioner Cagle. All were in favor.

#### New Business:

- A. Action: Ordinance 19.20.18 -Amendment to Ordinances 11.46 Unlawful Drug Paraphernalia and Ordinance 11.47 Unlawful possession of Cannabis  
Commissioner Bachour-Chemaly moved to adopt Ordinance 19.20.18, Amendments to Ordinance 11.46 Unlawful Drug Paraphernalia and Ordinance 11.47 Unlawful possession of Cannabis, as presented. Seconded by Commissioner Zimmerman.  
Roll Call: Ayes: 6 (Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Heisler, Hartwig) Nays: 0
- B. Action: Ordinance 19.20.19 Revisions to Ordinance 11.19 Edge and Impact Weapons  
Commissioner Zimmerman moved to adopt Ordinance 19.20.19 -Revisions to Ordinance 11.19 Edge and Impact Weapons, as presented. Seconded by Commissioner Cagle  
Roll Call: Ayes: 6 (Cagle, Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Hartwig) Nays: 0
- C. Action: Ordinance 19.20.20 Revisions to Ordinance 11.23 Use of Alcoholic Drinks  
Commissioner Zimmerman moved to adopt Ordinance 19.20.20 - Revisions to Ordinance 11.23 Use of Alcoholic Drinks, as presented. Seconded by Commissioner Cagle.  
Roll Call: Ayes: 6 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig) Nays: 0
- D. Action: Ordinance 19.20.21 Revisions to Employee Policy 3.02 Travel/Conference Expenses  
Commissioner Bachour-Chemaly moved to adopt Ordinance 19.20.21, -Revisions to Employee Policy 3.02 Travel/Conference Expenses, as presented. Seconded by Commissioner Cagle.  
Roll Call: Ayes: 6 (Bachour-Chemaly, Heisler, Zimmerman, Cagle, Aquilina, Hartwig) Nays: 0
- E. Action: Ordinance 19.20.22 Revisions to Employee Policy 6.12 Proper Dress  
Commissioner Bachour-Chemaly moved to adopt Ordinance 19.20.22, -Revisions to Employee Policy 6.12 Proper Dress, as presented. Seconded by Commissioner Cagle.  
Roll Call: Ayes: 6 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig) Nays: 0
- F. Action: Ordinance 19.20.23 Revisions to Employee Policy 1.06 Alcohol / Drugs  
Commissioner Bachour-Chemaly moved to adopt Ordinance 19.20.23, -Revisions to Employee Policy 1.06 Alcohol/Drugs, as presented. Seconded by Commissioner Cagle.  
Roll Call: Ayes: 6 (Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Heisler, Hartwig) Nays: 0
- G. Action: Resolution 19.20.07 Lakewood Manor Homeowners Association License Agreement  
Commissioner Zimmerman moved to adopt Resolution 19.20.07, a resolution for Lakewood Manor Homeowners Association License Agreement Relative to Piers, Mooring Anchors, Boat Lifts and Swimming Rafts on Crystal Lake, as presented. Seconded by Commissioner Bachour-Chemaly.  
Roll Call: Ayes: 6 (Bachour-Chemaly, Aquilina, Cagle, Heisler, Zimmerman, Hartwig) Ayes: 0
- H. Action: Resolution 19.20.09 Recreation Trails Grant Application – ILDNR Grant Application  
Commissioner Bachour-Chemaly moved to adopt Resolution 19.20.09, a resolution to approve submission of the Recreational Trails Grant application for the Sterne's Fen and Veteran Acres Trail Improvements and Expansion. Seconded by Commissioner Cagle.  
Roll Call: Ayes: 6 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig) Nays: 0

Reports to the Board:

Executive Director Herbster

- Attended the Legislative Breakfast
- Legislative Conference will be held April 28-29
- The Racket Club will be recognized at the NISRA Awards dinner
- The follow-up report and updates on the Board Retreat will be sent to the Board and staff next week.

Kurt Reckamp, Superintendent of Recreation Programs and Facility Services

- Staff is working on budgets
- Attended the Job Fair at Cary-Grove High School. Summer positions are being filled.
- Attended meetings with Red Tail and Julianne's Custard
- There will be a Pickleball Tournament at The Racket Club this weekend. A larger event is planned for next month.

Katrina Hannah, Superintendent of Business Services

- Statement of Economic Interest is due to the County on May 1, 2020.

Matters from the Board:

Commissioner Zimmerman

- Gave a summary on the workshops he attended at the IAPD/IPRA Conference.
- Highlighted the High Five Winners, Ashley Palazzo's, Supervisor, Colonel Palmer House, interview on STAR radio and Sam Thompson's Podcast.

Commissioner Cagle

- Gave a summary of the workshops she attend at the IAPD/IPRA Conference.
- She stated she is impressed with Ann Viger's work on the Grant applications.

Commissioner Bachour-Chemaly

- Commented the Board Retreat went well
- Thanked Ann Viger for her work on the Grant applications.

Commissioner Hartwig

- Noted she also enjoyed the workshops she attended at the IAPD/IPRA Conference.
- There will be ribbons/signs posted in the parks during April in memory of AJ and for Child Abuse Awareness.

Commissioner Aquilina

- Express the importance of getting involved and advocating for Child Abuse Awareness.

Committee Meeting Dates:

A Finance Committee Meeting will be held at the Administrative Office, on March 4, 2020 at 4:00pm.

Executive Session:

Commissioner Cagle moved to enter Executive Session at 7:20pm for 2 (c)21 the review of minutes including semi-annual review to release. Seconded by Commissioner Bachour-Chemaly.

Roll Call: Ayes: 6 (Bachour-Chemaly, Heisler, Zimmerman, Cagle, Aquilina, Hartwig) Nays: 0

Reconvene:

Commissioner Aquilina moved to reconvene at 7:26 pm. Seconded by Commissioner Bachour-Chemaly. All were in favor.

XX. Action from Matters from Executive Session:

Commissioner Cagle moved to approve Resolution 19.20.08, Release of Closed Session Minutes, as presented. Seconded by Commissioner Bachour-Chemaly.

Roll Call: Ayes: 6 (Heisler, Zimmerman, Cagle, Aquilina, Bachour-Chemaly, Hartwig) Nays: 0

Adjourn:

Commissioner Bachour-Chemaly moved to adjourn the meeting at 7:27 PM. Seconded by Commissioner Zimmerman. All were in favor.

Approve: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary