

Call to Order:

President Hartwig called the meeting to order at 8:00AM.

Commissioners Present:

Larry Wheeler, Caroline Bachour-Chemaly, Debbie Gallagher, Shawn Zimmerman, Cathy Cagle, Tom Aquilina, Michele Hartwig

Staff:

Jason Herbster, Executive Director, Anne Sandor, Recording Secretary

Budget:

- Executive Director Herbster reported staff is inputting their budget information in to Incode.
- We are looking in to a staff increase to Park Services.
- The Board reviewed the budget timeline.
- Commissioner Gallagher suggested looking into a new maintenance facility at the Beal property.
- Commissioner Cagle suggested paving at Lippold Park, due to the large amount of pot holes. Director Herbster reported staff is looking into different materials.
- The Board agreed there needs to be an improvement and discussed looking into phasing a paving project, a referendum, due to the number of complaints received, adding a parking lot fee to the affiliate groups.
- Executive Director Herbster reported he received a call from Jason Anselment, IAPD, regarding State Representative David McSweeney. Mr. McSweeney may be proposing legislation on the Debt Issuance process Park Districts use.
- Commissioner Bachour-Chemaly suggested installing a Park Entrance Sign on Route 31 for the Racket Club.
- Commissioner Bachour-Chemaly suggested replacing the ball machine at the Racket Club, and to replace it with a random shot feature.

Capital Plan Review:

- Director Herbster reported any projects set for this year's completion that are not completed, will be moved to next year.
- Commissioner Bachour-Chemaly asked if the front doors at the Racket Club could be replaced. Director Herbster will check with Ann Viger, Director of Planning and Development.
- The Spoerl Tennis and Basketball Court project cost seems to be high. Director Herbster will contact Ann Viger, Director of Planning and Development for the details of that project.
- Commissioner Gallagher asked if we needed to budget for the band shell improvements. Director Herbster stated we need to include it in the plans and budget when and if the State comes through with grant funds.
- Commissioner Cagle suggested plans for an additional community garden plot. Director Herbster suggested possibly the Christ Farm property could be an additional site.

Attitude and Interest Survey:

- The Board reviewed the draft survey submitted by aQuity Research and Insites.
- Commissioner Gallagher suggested adding the Village of Lakewood to the survey.
- The Board suggested adding trails, Disc golf, Skate Park, Hound Town, walking trails to Sunset Meadows, asking the residents what do they want to see in the future for the Park District,
- Director Herbster explained the process for the survey. The District will give the public notice of the survey via new releases, social media, emails and newsletters.
- A letter from the Park Board President could be included in the brochure regarding the survey.

Strategic Plan:

- Director Herbster had a conference call with AchieveIt. Staff is keeping up and is on tract.

Distinguished Agency:

- The District will apply January 2020, if it decided to move forward.

Park Location –School District 47 Site (Oak Hollows)

- Director Herbster will need to set up a meeting with District 47 to discuss their plans for the property.
- The Board discussed the importance of a safe crosswalk at Pingree Road.

Concessions:

- Director Herbster presented a professional services proposal from Profitable Food Facilities Worldwide.
- The Board discussed remodeling the concession stands at Main and Boncosky fields and the Food Truck concept.

Lake Management:

- Executive Director Herbster and Director of Planning and Development Ann Viger will be meeting with Hey and Associates on Friday, February 8, 2019, to discuss Lake Management plans for 2019.
- Commission Gallagher clarified the number of boat gate keys sold in 2018 was 657, and the number of lake usage decals sold in 2018 was 1325.
- The Board discussed the Lake Safety Agreement.
- Director Herbster reported the Crystal Lake Rowing Club requested installing a shore station near the pier. The Board census was that this would be ok.

Post-Election –Board Orientation

- The Board considered a social event after the election.
- The Board discussed Commissioner attendance at Board meetings.
- Commissioner Wheeler suggested the General Practices Manual be given to the new board members.

Personnel and Policy Committee Date

- The Personnel and Policy Committee will meet at 6:30pm on February 13, 2019.

Other:

- Commissioner Gallagher suggested changing the Crystal Lake Park District name to include the Village of Lakewood.
- Commissioner Cagle suggested evaluating Park District land to determine if its property we should retain.
- Commissioner Gallagher suggested reviewing the Non-Resident policy.

Adjourn:

Commissioner Gallagher moved to adjourn the meeting at 11:25AM. Seconded by Commissioner Wheeler. All were in favor.

Approve: _____
President

Attest: _____
Secretary