Call to Order:
Commissioner Zimmerman called the March 19, 2020 meeting to order at 6:30 PM.

Commissioners Present:
Caroline Bachour-Chemaly, Jason Heisler, Cathy Cagle, Shawn Zimmerman

Video Attendance:
Thomas Aquilina, Michele Hartwig, Debbie Gallagher

Legal Counsel: Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff:
Jason Herbster, Executive Director, Ann Viger, Director of Park Development and Interpretive Services, Katrina Hanna, Superintendent of Business Services, Anne Sandor, Recording Secretary

Video Attendance: Kurt Reckamp, Superintendent of Recreation Programs and Facility Services,

Citizens: None.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Agenda:
Commissioner Cagle moved to approve the agenda, as presented.
Seconded by Commissioner Bachour-Chemaly.

Commissioner Cagle requested moving New Business item D. Action/Discussion: Employee Policy 4.12 –Emergency Closing before New Business item A. Bid Results Main Beach Stair Project.

Commissioner Bachour-Chemaly moved to approve the agenda, as amended.
Seconded by Commissioner Heisler. All were in favor.

Matters from the Public: None.
Committee Reports: Commissioner Zimmerman noted a representative from Fifth Third Bank gave a presentation on diversifying funding. He encouraged board members to contact Superintendent Katrina Hanna with any questions.

Consent Agenda:
Seconded by Commissioner Cagle.
Roll Call:
Ayes: 7 (Aquilina, Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher) Nays: 0

New Business:

D. Action/Discussion: Employee Policy 4.12 – Emergency Closing
Commissioner Gallagher moved to approve an exemption to Employee Policy 4.12 Emergency Closing authorizing payment to all Tier I and Tier II and salaried employees their normal weekly pay from March 23, 2020 through April 17, 2020, as long as the school buildings and Park District buildings remain closed, and employees are unable to work their normal hours with the approval of the Executive Director.
Seconded by Commissioner Cagle.
Roll Call:
Ayes: 7 (Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher, Aquilina) Nays: 0
Executive Director Herbster thanked the Board and he will send a memo to inform staff of the Board’s decision.

A. Action: Bid Results Main Beach Stair Project
Commissioner Cagle moved to accept the lowest responsible, responsive bid, submitted by Paul Herrera Construction, in the amount of $34,900, for the Main Beach Stair project.
Seconded by Commissioner Bachour-Chemaly.
Roll Call:
Ayes: 7 (Hartwig, Heisler, Cagle, Gallagher, Aquilina, Bachour-Chemaly, Zimmerman) Nays: 0

B. Action: Bid Results Canterbury and Asbury Playground Replacement
The board agreed to table the motion for the Canterbury Playground replacement. Executive Director Herbster will contact the Superintendent of District 47 regarding splitting the cost of the playground replacement. The Park Board will revisit this item at the next Board meeting on April 16, 2020.

Commissioner Gallagher moved to approve Asbury playground equipment purchase in the amount of $55,000 from New Toys Leisure Company and accept the lowest responsible, responsive bid from E. Hoffman, Inc., in the amount of $98,975.00 for installation, with the addition of alternate for a path in the amount of $26,790.00.
Seconded by Commissioner Cagle.
Roll Call:
Ayes: 7 (Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher, Aquilina) Nays: 0

C. Action: 2020 Lake Management Plan Proposal
Commissioner Bachour-Chemaly moved to approve The 2020 Lake Management Scope of Services, in the amount of $75,000.
Seconded by Commissioner Cagle.

Executive Director Herbster noted the Annual Lake Meeting is scheduled for June 4, 2020. The location has not been determined.

Roll Call:
Ayes: 7 (Bachour-Chemaly, Hartwig, Heisler, Zimmerman, Cagle, Gallagher, Aquilina) Nays: 0
Matters from the Board:
- Commissioner Cagle noted she spoke with a Park Police Officer regarding someone camping at Sterne’s Woods.
- Commissioner Zimmerman thanked Executive Director Herbster for his good leadership and communication with the Board.
- Commissioner Gallagher thanked staff and asked everyone to be safe during these unusual times.

Adjourn:
Commissioner Bachour-Chemaly moved to adjourn the meeting at 7:30pm. Seconded by Commissioner Cagle. All were in favor.

Approve: ________________________________  Attest: ________________________________

President
Secretary