



**Park District Board of Commissioners
Regular Meeting Minutes
June 20, 2019**

MISSION STATEMENT: To enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.

Call to Order

President Gallagher called the meeting to order at 7:00 PM.

Commissioners Present

Commissioners Caroline Bachour-Chemaly, Jason Heisler, Debbie Gallagher, Shawn Zimmerman, Cathy Cagle

Telephonic Attendance: Commissioners Thomas Aquilina, Michele Hartwig

Legal Counsel

Scott Puma, Ancel, Glink, Diamond, Bush, DiCianni and Krafthefer, P.C.

Staff

Jason Herbster, Executive Director, Ann Viger, Director of Planning and Development, Katrina Hanna, Superintendent of Business Services, Kurt Reckamp, Superintendent of Recreation Programs and Facility Services, Anne Sandor, Recording Secretary

Citizens

Doreen Orist, Lesli Leyer, Bob Buelow, Robin Reed, Dennis Cotter

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Agenda

Commissioner Gallagher noted two corrections on the agenda. The date of the Personnel and Policy Committee Minutes was 06-11-19, and the items under New Business needed to be listed A – E.

Commissioner Cagle moved to approve the agenda, as corrected. Seconded by Commissioner Zimmerman.

All were in favor.

Approval of Minutes

Commissioner Bachour-Chemaly moved to approve the minutes of the 05-09-19 Workshop Meeting, as presented. Seconded by Commissioner Cagle. All were in favor.

Commissioner Bachour-Chemaly moved to approve the minutes of the 05-23-19 Regular Meeting, as presented. Seconded by Commissioner Cagle. All were in favor.

Commissioner Bachour-Chemaly moved to approve the minutes of the 06-13-19 Special Meeting, as presented. Seconded by Commissioner Cagle. All were in favor.

Approval of Voucher Expenses

Commissioner Zimmerman moved to approve the Voucher Expenses for the month ending April 30, 2019, in the amount of \$44,091.85. Seconded by Commissioner Bachour-Chemaly.

Roll Call:

Ayes: 7 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig, Gallagher) Nays: 0

Commissioner Zimmerman moved to approve the Voucher Expenses for the month ending May 31, 2019, in the amount of \$699,422.98. Seconded by: Commissioner Bachour-Chemaly

Roll Call:

Ayes: 7 (Bachour-Chemaly, Gallagher, Heisler, Zimmerman, Cagle, Hartwig, Aquilina) Nays: 0

Approval of Interim Voucher Expenses

Commissioner Zimmerman moved to approve the Interim Voucher Expenses for the month ending June 30, 2019, in the amount of \$218,162.35.

Seconded by: Commissioner Cagle

Roll Call:

Ayes: 7 (Heisler, Zimmerman, Cagle, Hartwig, Aquilina, Bachour-Chemaly, Gallagher) Nays: 0

Treasurer's Report

Commissioner Zimmerman moved to approve the Treasurer's Report for the month ending May 31, 2019, in the amount of \$9,529,076.74. Seconded by: Commissioner

Bachour-Chemaly

Roll Call:

Ayes: 7 (Zimmerman, Cagle, Hartwig, Aquilina, Bachour-Chemaly, Gallagher, Heisler) Nays: 0

Matters from the Public

Mrs. Doreen Orist expressed she was in favor of the proposed amended ordinance 11.41.1, and encouraged the Park District Board to move forward. Mrs. Orist is concerned with swimmer safety and the wake boats. She noted lake safety and lake ecology are very important issues and suggested the District include information regarding the care of the lake in a newsletter to be sent to all of the residents of the Park District.

Mr. Bob Buelow stated he is in favor with the position of the SPOA regarding the proposed amended ordinance 11.41.1.

Mr. Dennis Cotter noted the SPOA Board sent a letter to the Park District regarding their position on the proposed amended ordinance 11.41.1. Mr. Cotter asked if the draft ordinance would be sent out to the shoreline homeowners and associations. Staff stated the plan was to mail via USPS and to email those around the lake.

Personnel and Policy Committee Meeting Minutes 06-11-19

Commissioner Hartwig reported the Committee discussed the Purchase Card Policy and agreed to present the policy to the Park Board for approval. Revisions to Ordinance 11.41.1 were also reviewed. The Committee agreed to present the revised draft ordinance to the Park Board for their review.

Unfinished Business

Discussion: Revisions –Ordinance 11.41.1 The Parks and Property Owned or Controlled by the Crystal Lake Park District

Commissioner Gallagher reported the Personnel and Policy Committee reviewed the revisions to the proposed ordinance at the June 11, 2019 committee meeting. The Committee agreed to present the revised draft ordinance to the Park Board for their review.

Commissioner Gallagher, Commissioner Hartwig and Executive Director Herbster met with Trustees of the Village of Lakewood and three members of the SPOA. The Village of Lakewood preferred to have their own ordinance and the three members of the SPOA suggested to work with the Park District to address permitting with the City of Crystal Lake. At a recent SPOA Board meeting, the SPOA Board decided against working with the Park District on the proposed ordinance, as they don't feel there are safety concerns on the lake.

Consent Agenda

Commissioner Bachour-Chemaly moved to approve consent agenda items A. Blinky Town Request, B. Crystal Lake Water Ski Association Event Request, C. On Angel's Wings Event Request, and D. America's Cardboard Cup Regatta Request, as presented. Seconded by: Commissioner Zimmerman. All were in favor.

Committee Reports

None.

New Business:

A. Approval: Resolution 19.20.02, Bank Signatures

Commissioner Aquilina moved to approve Ordinance 19.20.02, a resolution providing for collateralization of deposits and designating signatories for banking transactions.

Seconded by: Commissioner Cagle

Roll Call:

Ayes: 7 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig, Gallagher) Nays: 0

B. Approval: Purchasing Card Policy 5.20.02

Commissioner Zimmerman moved to approve the Purchasing Card Policy 5.20.02, as presented.

Seconded by: Bachour-Chemaly

Roll Call:

Ayes: 7 (Bachour-Chemaly, Heisler, Zimmerman, Cagle, Hartwig, Aquilina, Gallagher) Nays: 0

C. Approval: Pickleball Project Change Order

Commissioner Cagle moved approve the change order request for Pickle Ball Courts at Spoerl Park, submitted by Evans and Sons Blacktop, Inc., in the amount of \$53,323.17.

Seconded by: Aquilina

Roll Call:

Ayes: 7 (Zimmerman, Cagle, Hartwig, Aquilina, Bachour-Chemaly, Heisler, Gallagher) Nays: 0

D. Approval: Park District Board Meeting Time Change

Commissioner Aquilina moved to approve the Board meeting time change to begin meetings at 6:30pm, beginning with the July 18, 2019 meeting.

Seconded by: Commissioner Bachour-Chemaly

Roll Call:

Ayes: 5 (Aquilina, Bachour-Chemaly, Heisler, Zimmerman, Cagle) Nays: 2 (Hartwig, Gallagher)

E. Approval: 2019-2020 Executive Director/Board Goals

Commissioner Cagle moved to approve the 2019/2020 Executive Director/Board goals, as presented.

Seconded by: Zimmerman

Commissioner Cagle questioned why revisions of *educational and wellness* to Diverse Programming and ecological *responsibility* to Stewardship under core values were not included in the minutes of the Special meeting on June 13, 2019. Executive Director Herbster explained and the Committee's discussion was based on the goals for 2019-2020. Review of the Park District's Principals /Core Values are due next year. Any formal changes could be presented to the Board in July, if necessary.

Roll Call:

All were in favor.

Reports to the Board:

Executive Director Herbster

- A sign-up sheet was distributed to the Park Board of Commissioners for the City of Crystal Lake and the Village of Lakewood board meetings.
- The Beach Bash is on Saturday, June 22, 2019.
- The District has been experiencing major issues with the Comcast service. Superintendent Katrina Hanna has been working with a representative to resolve the issues.

Superintendent Kurt Reckamp

- Due to the expected weather conditions, a call will be made on Friday afternoon for the Beach Bash on Saturday.
- The free lunch program will be held at Ladd Park on Fridays this summer. Staff has planned activities for the children attending the program.
- Lauren Thibodeau, Facility Rental Supervisor, has booked every Saturday at Main Beach through the end of November 2019.
- Staff is researching children's concerts/events

Ann Viger, Director of Park Development and Interpretive Services

- The OSLAD Grants have opened again and applications are due in August. Ann will re-submit an application for Phase II of Main Beach and will submit to the Park Board for approval at the August Park Board meeting. Director Herbster will provide a list of projects sent to Senator Wilcox.

Matters from the Board:

- Commissioner Heisler asked for the next step on the proposed draft ordinance. Commissioner Gallagher stated if the majority of the board is in favor of placing it on the July agenda, it will be included on the agenda in July for a final decision. Commissioner Zimmerman stated he would like to review the draft.
- Commissioner Zimmerman commented on the OSALD Grant and the progress at the Racket Club.
- Commissioner Zimmerman commented the public concerns have been addressed in the draft ordinance.
- Commissioner Cagle suggested a shuttle service be provided on Concert nights at Main Beach.

- Commissioner Cagle asked if the Park District is involved with any wellness groups or watershed groups. Director Herbster noted staff have been involved with other agencies, i.e., Big Brothers and Sisters, Dawnbreakers.
- Commissioner Bachour-Chemaly asked if the putting green at the Family Golf center had been repaired. The putting green has been repaired, but the rain has caused the area to remain wet and the balls are getting lost in the driving range.
- Commissioner Bachour-Chemaly questioned the facility rental fee for the Boys Scout troops.
- Commissioner Gallagher requested a Special Meeting to discuss Lippold Park Drainage on July 25, 2019, at 6:30pm.

Committee Meeting Dates:
None.

Executive Session: None.

Adjourn:
Commissioner Bachour-Chemaly moved to adjourn the meeting at 8:04 PM.
Seconded by Commissioner Zimmerman.
All were in favor.

Approve: _____ Attest: _____
President Secretary