



**PUBLIC MEETING NOTICE  
AGENDA  
Regular Meeting – March 21, 2019 7:00 pm  
Administrative Office  
1 E Crystal Lake Ave - Crystal Lake, IL 60014**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Approval of Minutes
  - A. Regular Meeting February 21, 2019
- VI. Approval of Voucher Expenses
- VII. Approval of Interim Voucher Expenses
- VIII. Treasurer's Report
- IX. Matters from the Public
- X. Employee Recognition: Lauren Thibodeau, Facility Services Supervisor
- XI. Committee Reports
  - A. Personnel and Policy Committee Meeting Minutes February 13, 2019
  - B. Personnel and Policy Committee Meeting Minutes March 4, 2019
- XII. Unfinished Business
  - A. Discussion: Attitude and Interest Survey
  - B. Approval: General Practices Manual 3.3 Park Design, Development and Maintenance Policy Revisions
- XIII. Consent Agenda
  - A. Earth Day Race Event 2020 Request
  - B. Frozen Gnome Race 2020 Request
- XIV. New Business
  - A. Approval: Change Order for Spoerl and Wyndwood Court Renovations
  - B. Approval: Concessions Consultant Fees
  - C. Approval: Revisions to General Practices Manual 5.5 Meeting Attendance
- XV. Reports to the Board
- XVI. Matters from the Board
- XVII. Committee Meeting Dates
- XVIII. Executive Session
  - a. Litigation 2 (c) 11
  - b. Personnel 2 (c) 1
  - c. Sale or Lease 2 (c) 6
  - d. Land Acquisition / Lease 2 (c) 5
  - e. Review of Minutes Including Semi-annual Review to Release 2 (c) 21

- XIX. Reconvene
- XX. Action from Matters from Executive Session
  - A. Approval: Ordinance 18.19.06 Release of Closed Session Minutes
- XXI. Adjourn

Crystal Lake Park District Mission: The mission of the Crystal Lake Park District is to enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.

Matters from the Public: The public is invited to bring to the Board's attention any matter of public concern not otherwise on the agenda. Public comment may be no longer than 5 minutes per person in duration, with a 15 minute maximum overall. Interrogation of the Park District Staff, Board Members or Legal Counsel will not be allowed at this time, nor will any comment from the Park Board, Staff or Legal Counsel. Personal invectives against Park District Staff, Legal Counsel, or Elected Officials are not permitted.

ADA: In compliance with the Americans with Disabilities Act this and all other meetings of the Crystal Lake District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 815-459-0680 at least 48 hours prior to any meeting so that such accommodations can be provided.

### **Prepared Agenda**

Approval of Voucher Expenses

A motion is requested of the Board **to approve the Vouchers for the month of March 2019, in the amount of \$ 136,743.32.**

Approval of Interim Voucher Expenses

A motion is requested of the Board **to approve the Interim Vouchers for the month of April 2018, in the amount of \$325,963.85.**

Treasurer's Report

A motion is requested of the Board **to approve the Treasurer's Report for the month ending April 28, 2019, in the amount of \$10,332,706.26.**

### **Unfinished Business**

A. Discussion: Attitude and Interest Survey

B. Approval: General Practices Manual 3.3 Park Design, Development and Maintenance Policy Revisions

A motion is requested of the Board **to approve the revised General Practices Manual 3.3 Park Design, Development and Maintenance Policy, as presented.**

### **Consent Agenda**

A. Earth Day Race Event 2020 Request

B. Frozen Gnome Race 2020 Request

A motion is requested of the Board to **approve Consent Agenda items A. Earth Day Race Event 2020 and B. Frozen Gnome Race 2020, as presented.**

## **New Business**

A. Approval: Change Order for Spoerl and Wyndwood Court Renovations

A motion is requested of the Board **to approve Change Order #1 for Evans and Sons Blacktop for a total cost of \$75,900 for pavement renovations at Feinberg Park, Spoerl Park and the Racket Club.**

B. Approval: Concessions Consultant Fees

A motion is requested of the Board **to approve the expenditure for consultative services from Profitable Food Facilities not to exceed \$12,000.**

C. Approval: Revisions to General Practices Manual 5.5 Meeting Attendance

A motion is requested of the Board **to approve the revisions to 5.5 Meeting Attendance, as presented.**

**Next Park Board Regular Meeting: April 18, 2019  
Administrative Office - 7:00pm**