



PUBLIC MEETING NOTICE
AGENDA – Revised
Regular Meeting – May 23, 2019
7:00 pm - Administrative Office
1 E Crystal Lake Ave - Crystal Lake, IL 60014

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Approval of Minutes
 - A. Budget Workshop Meeting Minutes 03-14-19
 - B. Regular Meeting Minutes 04-18-19
- VI. Committee Reports
 - A. Personnel and Policy Committee Meeting Minutes 04-12-19
- VII. Approval of Interim Vouchers Expenses
 - a. 04-30-2019 Interim Voucher Expenses
 - b. 05-31-19 Interim Voucher Expenses
- VIII. Treasurer's Report
- IX. Unfinished Business
- X. Matters from the Public
- XI. Presidents Message
- XII. Adjourn Sine Die –Close of 2018-2019 Fiscal Year

Crystal Lake Park District Mission: The mission of the Crystal Lake Park District is to enhance the lives of our residents by providing programs, services, facilities and open spaces that safely promote health, recreation and community in an environmentally and fiscally responsible manner.

Matters from the Public: The public is invited to bring to the Board's attention any matter of public concern not otherwise on the agenda. Public comment may be no longer than 5 minutes per person in duration, with a 15 minute maximum overall. Interrogation of the Park District Staff, Board Members or Legal Counsel will not be allowed at this time, nor will any comment from the Park Board, Staff or Legal Counsel. Personal invectives against Park District Staff, Legal Counsel, or Elected Officials are not permitted.

ADA: In compliance with the Americans with Disabilities Act this and all other meetings of the Crystal Lake District are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed for persons who qualify under the Act as having a "disability", please contact the Park District during normal business hours at 815-459-0680 at least 48 hours prior to any meeting so that such accommodations can be provided.

Prepared Agenda for May 23, 2019

Approval of Interim Voucher Expenses

A motion is requested of the Board **to approve the Interim Voucher Expenses for the month ending April 30, 2019, in the amount of \$691,167.78.**

A motion is requested of the Board **to approve the Interim Voucher Expenses for the month ending May 31, 2019, in the amount of \$230,327.96.**

Treasurer's Report

A motion is requested of the Board **to approve the Treasurer's Report for the month ending April 30, 2019, in the amount of \$9,411,601.76.**



ANNUAL MEETING AGENDA - Revised
May 23, 2019 – 7:00 PM
Administrative Office
1 E Crystal Lake Ave - Crystal Lake, IL 60014

Commencement of 2019-2020 Fiscal Year

- I. Roll Call
- II. Installation of Elected Commissioners
 - A. Deborah Gallagher 2023
 - B. Cathy Cagle 2023
 - C. Jason Heisler 2023 (Installed on May 9, 2019)
- III. Nomination/Election of Officers
 - A. President
 - B. Vice President
- IV. Special Appointments
 - A. Board Secretary
 - B. Board Treasurer
 - C. Assistant Board Treasurer
 - D. Legal Counsel
 - E. FOIA Officers
 - F. Open Meetings Act Officer
- V. Committee Appointments
 - A. NISRA –Board of Directors
 - B. Planning / Building & Grounds
 - C. Finance
 - D. Personnel and Policy
- VI. Approval of Minutes
- VII. Committee Reports
- VIII. Presentation: Concessions/Profitable Food Facilities Worldwide
- IX. Consent Agenda
 - A. Babe Ruth Little League Raffle Request
 - B. Crystal Lake Service League Request
 - C. Substance Abuse Coalition Request
- X. New Business
 - A. Approval: Executive Director Contract Amendment
 - B. Approval: Seasonal Brochure Bid
 - C. Approval: Resolution 19.20.01, Section 125 Premium Only Plan
 - D. Approval: Shamrock Hills Site Lighting Bid
 - E. Approval: Crystal Lake Soccer Federation Tournament Request
 - F. Approval: Ordinance 19.20.01 Equipment Disposal Request

- G. Approval: Two Pedestrian Crossings at Willows Edge Park
- H. Discussion: Crystal Lake Park Board members attendance at City and Village Board meetings.
- I. Discussion: 2019-2020 Annual Planning Calendar

- XI. Reports to the Board
- XII. Matters from the Board
- XIII. Committee Meeting Dates
- XIV. Executive Session
 - A. Litigation 2 (c) 11
 - B. Personnel 2 (c) 1
 - C. Sale or Lease 2 (c) 6
 - D. Land Acquisition / Lease 2 (c) 5
 - E. Review of Minutes 2 (c) 21

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Prepared Agenda for May 23, 2019

Consent Agenda

- A. Babe Ruth Little League Raffle Request
- B. Crystal Lake Service League Request
- C. Substance Abuse Coalition Request

A motion is requested of the Board to **approve Consent Agenda item requests A. Babe Ruth Little League Raffle, B. Crystal Lake Service League and C. Substance Abuse Coalition, as presented.**

New Business

- A. Approval: Executive Director Contract Amendment
A motion is requested of the Board **to approve the amendment to the Executive Director Employment Agreement, as presented.**
- B. Approval: Brochure Bid
A motion is requested of the Board **to approve the bid submitted by Paulson Press of Elk Grove Village, IL, in the amount of \$39,019.00.**
- C. Approval: Resolution 19.20.01, Section 125 Premium Only Plan
A motion is requested of the Board **to approve Resolution 19.20.01 Section 125 Premium Only Plan, as presented.**
- D. Approval: Shamrock Hills Site Lighting Bid
A motion is requested of the Board **to approve the lowest responsible, responsive bid, including Alternates 2 and 3, submitted by Associated Electrical Contractors, in the amount of \$154,046.00 for site lighting and electrical upgrades at Shamrock Hills Park.**
- E. Approval: Crystal Lake Soccer Federation Tournament Request
Staff is recommending approval of the August 2019 Crystal Lake Soccer Federation Classic, but not the sale of alcohol during the tournament.

- F. Approval: Ordinance 19.20.01 Equipment Disposal Request
A motion is requested of the Board **to approve Ordinance 19.20.01, an ordinance authorizing the disposal of items of personal property owned by the Crystal Lake Park District.**

- G. Approval: Two Pedestrian Crossings at Willows Edge Park
A motion is requested of the Board **to approve the expenditure of \$69,961, for the construction of two pedestrian crossings at Willows Edge Park.**

- H. Discussion: Crystal Lake Park Board members attendance at City and Village Board meetings.

- I. Discussion: 2019-2020 Annual Planning Calendar

**Next Regular Park Board Meeting:
June 20, 2019**