

**CRYSTAL LAKE PARK DISTRICT
NOTICE TO BIDDERS**

1. TIME AND PLACE OF BID OPENINGS – Sealed proposals for 100 Tree Planting Project, McHenry County, Illinois, will be received at the Crystal Lake Park District Administrative Office, One East Crystal Lake Avenue, Crystal Lake, Illinois 60014, until 2:00 PM on April 6, 2021; and at that time will be publicly opened and read aloud. The contract will be awarded at a Board Meeting of the Park Board of Commissioners on April 15, 2021 at 6:30 PM.

2. DESCRIPTION OF THE WORK – The scope of work involves furnishing all of the required labor, materials, equipment, implements, parts and supplies necessary for, or appurtenant to, providing and install 100 shade trees in various parks, in accordance with the plans prepared by the Crystal Lake Park District dated March 22, 2021 and any authorized change orders which have been signed by both parties.

3. INSTRUCTIONS TO BIDDERS – All proposals must be accompanied by a Bidder's Bond, a Certified Check, Cashier's Check or Bank Draft for 10% (ten percent) of the total bid made payable to the Crystal Lake Park District. Each bid shall also include three (3) references of clients for which similar work was performed, listing the name, address and telephone number of the client, a description of the work, and the construction cost.

4. ILLINOIS PREVAILING WAGE ACT – All contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12).

5. BID PACKET AVAILABILITY – Project manuals, including bid form and specifications, and construction documents are available after 10:00 AM on March 22, 2021 from the Crystal Lake Park District, Attn: Ann Viger, aviger@crystallakeparks.org or 815-459-0680 x 4205.

6. REJECTION OF BIDS – The Crystal Lake Park District reserves the right to reject any and all bids and to waive technicalities.

Dated at Crystal Lake, Illinois, this 21st day of March, 2021.

/s/ Jason Herbster
Secretary